



**PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)
Annual Procurement Plan for FY 2016**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ESTIMATED BUDGET (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IABE	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
OUTSOURCED SERVICES												
1	Janitorial Services	224	Public Bidding	To be sched	To be sched	To be sched	To be sched	2016 COB	3,829,311	3,829,311		New Contract for January 2016
2	Security Services	224	Public Bidding	DONE	To be sched	To be sched	To be sched	2016 COB	2,673,720	2,673,720		Continuity of one year contract
3	Photocopying Services	224	N.A	DONE	DONE	DONE	DONE	2016 COB	1,815,000	1,815,000		Continuity of one year contract
CONSULTING & OTHER PROFESSIONAL SERVICES												
4	Consulting-Streamlining Plan/Reorganization Plan for PITC	110	Nego. Proc; SVP (Sec. 53.9)	N/A	June 2016	N/A	June 2016	2016 COB	490,000	490,000		
5	Consulting-ISO Certification/Client Satisfaction Survey	131	Nego. Proc; SVP (Sec. 53.9)	N/A	April & Sept. 2016	N/A	April & Sept. 2016	2016 COB	500,000	500,000		
6	Consulting-Performance Governance System	132	Nego. Proc; SVP (Sec. 53.9)	N/A	April 2016	N/A	April 2016	2016 COB	180,000	180,000		
7	Consulting-Revalida for Compliance Stage	132	Nego. Proc; SVP (Sec. 53.9)	N/A	October 2016	N/A	October 2016	2016 COB	180,000	180,000		
8	Consulting-IT Systems (Pal Castelo)	133	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	120,000	120,000		
9	Consulting-HRIS/MS Dynamics	133	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	30,000	30,000		
10	Consulting-Business Process Automation	133	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	1,500,000	1,500,000		
11	Consulting-Business Process Review	133	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	400,000	400,000		
12	OGCC Lawyers	222	A to A	As Needed	As Needed	As Needed	As Needed	2016 COB	420,000	420,000		
13	Real Estate Broker-MLCondo	224-A	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	60,000	60,000		
14	Real Estate Broker-Lucena Property	224-C	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	35,000	35,000		
15	Consulting (Herminia Cruzate)	240	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	413,796	413,796		
16	Legal Services - SUMCO	430	A to A	As Needed	As Needed	As Needed	As Needed	2016 COB	700,000	700,000		
15	BOC Supervision Fee-Pasay CBW	532	A to A	As Needed	As Needed	As Needed	As Needed	2016 COB	250,000	250,000		
16	BOC Supervision Fee-Cebu CBW	533	A to A	As Needed	As Needed	As Needed	As Needed	2016 COB	250,000	250,000		
17	BOC Supervision Fee-CDO CBW	534	A to A	As Needed	As Needed	As Needed	As Needed	2016 COB	250,000	250,000		
18	BOC Supervision Fee-Sugar CBW	535	A to A	As Needed	As Needed	As Needed	As Needed	2016 COB	250,000	250,000		

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COURIER SERVICES												
19	Various Courier Companies	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	75,000	75,000		
MAILING SERVICES												
20	Postage & Deliveries	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	190,390	190,390		
BINDING SERVICES												
21	General Ledger & Forms	230	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	50,000	50,000		
PRINTING SERVICES												
22	Cards/Ribbons/Wrappers	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	10,000	10,000		
23	Flyers	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	5,000	5,000		
24	Accountable Forms	230/223	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	150,000	150,000		
25	Countertrade Handbook/Collaterals/Mats & Info Kits	540	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	20,000	20,000		
26	Flyers	620	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	10,000	10,000		
TRANSPORTATION SERVICES												
27	Van hire-PITC Planning	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	50,000	50,000		
28	Van hire-Outside Metro Mia	134	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	37,500	37,500		
29	Van hire-Outside Metro Mia	420	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	37,500	37,500		
30	Van hire-Outside Metro Mia	430	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	37,500	37,500		
31	Van hire-Outside Metro Mia	620	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	22,500	22,500		
32	Van hire-Outside Metro Mia	630	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	22,500	22,500		
ADVERTISEMENT - PRINT & OTHER FORMS OF MEDIA												
33	Ads for Rental of Condo Units	224-A	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	10,000	10,000		
34	Disposal of Urdaneta Prop.	224-B	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	5,000	5,000		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ESTIMATED BUDGET (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
ADVERTISEMENT - OTHERS												
35	Give-Aways/Promo Items	132	Nego. Proc; SVP; Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	150,000	150,000		
36	MOA Signing	310	Nego. Proc; SVP; Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	30,000	30,000		
37	Invitation To Bid	320	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	213,000	213,000		
38	Invitation To Bid	330	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	134,064	134,064		
39	Invitation To Bid	420	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	200,000	200,000		
40	Invitation To Bid	430	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	300,000	300,000		
41	Give-Aways/Promo Items	610	Nego. Proc; SVP; Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	10,000	10,000		
42	Samples to Buyers	630	Nego. Proc; SVP; Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	20,000	20,000		
REPRESENTATION/MEALS DURING MEETINGS												
43	Meals & Entertainment for Clients/BOD Meetings, Flowers/Wreaths for clients	110/310	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	424,000	424,000		
44	Meals during meetings with Consultant/Clients (Change Mgt. Team)	114	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	200,000	200,000		
45	Representation for Clients	131	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	82,500	82,500		
46	Representation for Clients	132	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,000	6,000		
47	Representation for Clients	133	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,000	6,000		
48	Meeting w/ CSC & Other Gov't Agencies	223	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	14,400	14,400		
49	Representation for Clients	224-A	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	10,000	10,000		
50	Meeting w/ BIR Examiners	230	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	9,000	9,000		
51	Meeting w/ COA Auditors	230	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	3,000	3,000		
52	Representation for Clients	310	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	96,000	96,000		
53	Representation for Clients	320	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	648,000	648,000		
54	Representation for Clients	330	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	504,000	504,000		
55	Representation for Clients	410	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	48,000	48,000		
56	Representation for Clients	420	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	415,200	415,200		
57	Representation for Clients	430	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	400,000	400,000		

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				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
58	Representation for Clients	510	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	14,400	14,400		
59	Representation for Clients	520	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	64,000	64,000		
60	Representation for Clients	532	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	20,000	20,000		
61	Representation for Clients	533	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	60,000	60,000		
62	Representation for Clients	534	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	60,000	60,000		
63	Representation for Clients	540	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	48,000	48,000		
64	Representation for Clients	610	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	18,000	18,000		
65	Representation for Clients	620	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	24,000	24,000		
66	Representation for Clients	630	Shopping (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	24,000	24,000		
CONCEPTUALIZATION, DESIGN, PRINTING & PRODUCTION OF PITC BROCHURES/COLLATERALS												
67	Calling Cards/Letterheads/Memo Pads/Letter Envelopes	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	90,100	90,100		
68	Corporate Brochure	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	50,000	50,000		
69	Design of New Collaterals	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	100,000	100,000		
70	Legal Compendium	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	50,000	50,000		
71	CCBW Brochures	531	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	20,000	20,000		
72	Catalogues/Brochures/Dossiers	610/520	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	236,504	236,504		
73	Flyers	630	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,000	6,000		
REGULAR OFFICE SUPPLIES - NON-DBM ITEMS												
74	Various	110	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	96,000	96,000		
75	Various & Printer	120	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	59,500	59,500		
76	Various	131	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	39,600	39,600		
77	Various	132	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	35,000	35,000		
78	Various	133	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	33,710	33,710		

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				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
79	Business Continuity Software/DR System	133	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	300,000	300,000		
80	Network Monitoring System	133	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	400,000	400,000		
81	Various	210	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,200	6,200		
82	Various	223	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	7,920	7,920		
83	Loyalty/Retiree Plaques	223	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	11,000	11,000		
84	Medicines(First-Aid)	223	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	10,800	10,800		
85	Flourescent Bulbs	224	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	40,000	40,000		
86	Staff Chairs	224	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	12,500	12,500		
87	Printer	224	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,000	6,000		
88	Signpens	224	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	2,520	2,520		
89	Various	230	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	175,500	175,500		
90	Various	240	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	10,000	10,000		
91	Various	310/330	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	103,620	103,620		
92	Various	320/330	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	121,500	121,500		
93	Various	410	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	348,000	348,000		
94	Various	420	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	209,004	209,004		
95	Various	430	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	288,500	288,500		

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96	Various	510	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	33,800	33,800		
97	Various	520	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	32,700	32,700		
98	Various	531	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	24,000	24,000		
99	Various	532	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	36,000	36,000		
100	Various	533	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	72,000	72,000		
101	Various	534	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,000	6,000		
102	Various	535	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,000	6,000		
103	Various	610	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	12,000	12,000		
104	Various	620	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	12,000	12,000		
105	Various	630	Nego. Proc; Shopping; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	12,000	12,000		
ANTI-VIRUS SOFTWARES												
106	Anti Virus	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	133,500	133,500		
OFFICE SUPPLIES-FOOD ITEMS												
107	Snacks for BAC Activities	310	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	60,000	60,000		
108	Snacks for BAC Activities	410	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	60,000	60,000		
OTHER SUPPLIES - SUBSCRIPTIONS/BOOKS/REFERENCE MATERIALS												
109	Various Newspaper/Business Magazines/Ref. Books	110	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	20,000	20,000		
110	Newspaper	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	18,000	18,000		
111	Various Newspaper/Business Magazines/Ref. Books	240	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	4,500	4,500		
112	Newspapers	310	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	45,360	45,360		
113	Newspapers	410	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	47,000	47,000		

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114	Newspaper/Business Magazines/Ref. Books	510	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	16,800	16,800		
115	CT Offset	540	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	61,514	61,514		
116	Newspapers	520	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	8,184	8,184		
117	Newspapers/Business Journals	610	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,800	6,800		
118	Newspapers/Business Journals	720	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,000	6,000		
AIRFARES - DOMESTIC												
119	Airfare	120	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	97,200	97,200		
120	Airfare	131	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	70,000	70,000		
121	Airfare	132	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	15,000	15,000		
122	Airfare	210	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	35,000	35,000		
123	Airfare	223	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	59,200	59,200		
124	Airfare	230	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	10,000	10,000		
125	Airfare	240	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	30,000	30,000		
126	Airfare	320	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	24,000	24,000		
127	Airfare	330	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	15,000	15,000		
128	Airfare	410	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	40,000	40,000		
129	Airfare	420	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	125,600	125,600		
130	Airfare	430	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	673,400	673,400		
131	Airfare	520	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	22,927	22,927		
132	Airfare	531	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	105,600	105,600		
133	Airfare	533	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	102,000	102,000		
134	Airfare	534	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	114,000	114,000		
135	Airfare	540	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	73,094	73,094		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ESTIMATED BUDGET (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
136	Airfare	610	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	19,000	19,000		
137	Airfare	620	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	284,500	284,500		
138	Airfare	630	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	30,500	30,500		
139	Airfare	720	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	30,500	30,500		
AIRFARES - INTERNATIONAL												
140	Airfare	110	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	144,768	144,768		
141	Airfare	320	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	123,000	123,000		
142	Airfare	330	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	9,000	9,000		
143	Airfare	520	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	378,552	378,552		
144	Airfare	540	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	102,324	102,324		
145	Airfare	610	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	70,000	70,000		
146	Airfare	620	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	293,500	293,500		
147	Airfare	630	SVP (Sec. 53.9); Appendix 23	As Needed	As Needed	As Needed	As Needed	2016 COB	107,500	107,500		
FUEL/OIL/GAS												
148	Fuel/Gas/Oil	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9); Appendix 14	As Needed	As Needed	As Needed	As Needed	2016 COB	783,700	783,700		
UTILITIES												
149	Electricity	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	2,318,265	2,318,265		
150	Electricity	720	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	335,500	335,500		
151	Water (Maynilad)	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	81,884	81,884		Paid directly to Lessor, NDC
152	Water (Maynilad)	720	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	33,000	33,000		Paid directly to Lessor, NDC
153	Bottled Water	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	105,000	105,000		

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ESTIMATED BUDGET (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
TELECOMMUNICATIONS SERVICES												
154	Mobile Lines	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	988,584	988,584		
155	Mobile Lines	720	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	14,400	14,400		
156	Landline/Trunkline/Direct Lines	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	811,950	811,950		
157	Landline/Trunkline/Direct Lines	720	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	18,000	18,000		
158	Internet Connection	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	197,066	197,066		
159	Internet Connection	720	Nego. Proc; SVP (Sec. 53.9); Appendix 12	As Needed	As Needed	As Needed	As Needed	2016 COB	15,120	15,120		
BONDS & INSURANCES												
160	Fidelity Bonds	All Groups/ Dept	A to A	As Needed	As Needed	As Needed	As Needed	2016 COB	10,763	10,763		
161	Warehousing Bonds-Pasay	532	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	250,000	250,000		
162	Warehousing Bonds-Cebu	533	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	320,000	320,000		
163	Warehousing Bonds-CDO	534	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	380,000	380,000		
164	GSIS Travel Accident Insurance	All Groups/ Dept	A to A	N/A	N/A	N/A	N/A	2016 COB	32,970	32,970		
165	Directors, Officers Liability Insurance (DOLI)-BOD	110	A to A	N/A	N/A	N/A	N/A	2016 COB	400,000	400,000		
166	Directors, Officers Liability Insurance (DOLI)	210	A to A	N/A	N/A	N/A	N/A	2016 COB	40,000	40,000		
167	Directors, Officers Liability Insurance (DOLI)	221	A to A	N/A	N/A	N/A	N/A	2016 COB	40,000	40,000		
168	Directors, Officers Liability Insurance (DOLI)	222	A to A	N/A	N/A	N/A	N/A	2016 COB	40,000	40,000		
169	Directors, Officers Liability Insurance (DOLI)	230	A to A	N/A	N/A	N/A	N/A	2016 COB	20,000	20,000		
170	Directors, Officers Liability Insurance (DOLI)	310	A to A	N/A	N/A	N/A	N/A	2016 COB	40,000	40,000		
171	Directors, Officers Liability Insurance (DOLI)	410	A to A	N/A	N/A	N/A	N/A	2016 COB	40,000	40,000		
172	Directors, Officers Liability Insurance (DOLI)	510	A to A	N/A	N/A	N/A	N/A	2016 COB	40,000	40,000		
173	Directors, Officers Liability Insurance (DOLI)	610	A to A	N/A	N/A	N/A	N/A	2016 COB	40,000	40,000		
174	Fire Insurance for PITC Offices/MLC Condo Units	224-A	A to A	N/A	N/A	N/A	N/A	2016 COB	74,223	74,223		
175	Floater Insurance - IT Equipment	All Groups/ Dept	A to A	N/A	N/A	N/A	N/A	2016 COB	36,000	36,000		

Obtained on a one time basis with GSIS last 10 February 2016.

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ESTIMATED BUDGET (Php)			Remarks (brief description of Program/Project)
				Ads/Post of I/AEB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
VEHICLE INSURANCES												
176	Comprehensive Vehicle Insurance	All Groups/ Dept	A to A	N/A	N/A	N/A	N/A	2016 COB	26,428	26,428		
177	Floater Insurance -Mitsubishi Forklift	532	A to A	N/A	N/A	N/A	N/A	2016 COB	2,500	2,500		
178	TPL Insurance for 11 vehicles	All Groups/ Dept	A to A	N/A	N/A	N/A	N/A	2016 COB	17,400	17,400		
REPAIRS AND MAINTENANCE												
179	Transport Equipment	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	558,200	558,200		
180	Communications Equipment	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	88,260	88,260		
181	IT Equipment/Software/Systems	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	117,140	117,140		
182	Office Equipment	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	18,600	18,600		
183	Leasehold Improvement	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	504,503	504,503		
CORPORATE EVENTS												
184	2016 Planning Activity	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	100,000	100,000		
185	Mid Year Review Activity	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	50,000	50,000		
186	Organizational Development	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	300,000	300,000		
187	CSC Anniversary	223	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	30,000	30,000		
188	2016 PITC Anniversary	223	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	400,000	400,000		
189	PITC Teambuilding Activity/Athletics & Wellness	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	300,000	300,000		
190	PITC Sports Events/Athletics & Wellness	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	300,000	300,000		
191	PITC General Assembly	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	300,000	300,000		
192	2016 Year End Activity	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	400,000	400,000		
193	NCTS Meetings	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	198,000	198,000		

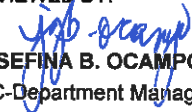
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	ESTIMATED BUDGET (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IAEB	Sub/Open of Bids	Notice of Award	Contract Signing		TOTAL	MOOE	CO	
TRAININGS/SEMINARS/CONFERENCES												
194	Corporate-Wide Trainings	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	830,000	830,000		
195	Competency/Staff Development Trainings	All Groups/ Dept	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	345,000	345,000		70 permanent employees @ P5,000/employee
196	2016 Economic Forecast	540	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	5,000	5,000		
197	PGAM/GACPA/ISO	120	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	20,000	20,000		
198	ISO Trainings	131	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	73,700	73,700		
199	MCLE of Atty. Magcase	210	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	14,000	14,000		
200	Tax Updates/COA Updates/GACPA Convention/HR Annual Convention/PMAP Migs	230/223	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	64,000	64,000		
ORGANIZATION MEMBERSHIP/SPONSORSHIP												
201	Membership Dues - PCCI	110	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	26,000	26,000		
202	Membership Dues - Other Business Organization	110	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	29,750	29,750		
203	PAGBA & CIO Forum	132	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	4,000	4,000		
204	Membership Dues-IT Professional Organization	133	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	5,000	5,000		
205	Membership Dues - IBP Dues & PTR of Atty. Magcase	210/221	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	2,400	2,400		
206	Manila Luxury Condominium Association Dues	224-A	Nego. Proc; SVP (Sec. 53.9)	N/A	N/A	N/A	N/A	2016 COB	288,820	288,820		As owners of Condo. Units at MLC, PITC is assessed by the MLC Admin. condo dues for the maintenance, electricity, security & janitorial services of Common Areas
207	Membership Dues-CIO Forum	410	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	6,000	6,000		
208	Ambiente 2016	620	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	92,000	92,000		
209	Membership Dues-PMAP	630	Nego. Proc; SVP (Sec. 53.9)	As Needed	As Needed	As Needed	As Needed	2016 COB	7,500	7,500		
RENT												
210	PITC Head Office	All Groups/ Dept	Nego. Proc. (Sec. 53a); A to A	N/A	N/A	N/A	N/A	2016 COB	9,954,372	9,954,372		Continuity of Lease with the National Development Company
211	Storage Fee for DSWD NFA Rice	420	Nego. Proc; SVP	As Needed	As Needed	As Needed	As Needed	2016 COB	1,427,676	1,427,676		
212	Passay Warehouse	532	Nego. Proc; SVP	As Needed	As Needed	As Needed	As Needed	2016 COB	504,000	504,000		
213	Cebu Warehouse	533	Nego. Proc; SVP	As Needed	As Needed	As Needed	As Needed	2016 COB	372,000	372,000		
214	CDO Warehouse	534	Nego. Proc; SVP	As Needed	As Needed	As Needed	As Needed	2016 COB	96,000	96,000		
215	Sugar Warehouse	535	Nego. Proc; SVP	As Needed	As Needed	As Needed	As Needed	2016 COB	1,530,000	1,530,000		

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CAPITAL EXPENDITURES												
216	Purchase of 3 Brand New Service Vans	224	Public Bidding	To be sched	To be sched	To be sched	To be sched	2015 COB	2,500,000		2,500,000	Budgeted in 2015, with approval from DTI Secretary & DBM, on-going procurement
217	Purchase of 1 Brand New Service Van	224	Public Bidding	To be sched	To be sched	To be sched	To be sched	2016 COB	751,000		751,000	
218	Purchase of Brand New PABX & Peripherals	224	Public Bidding	To be sched	To be sched	To be sched	To be sched	2016 COB	855,000		855,000	
219	Fabrication of Steel/Wooden Shelves for PITC Storage Room at MLC	224	SVP	As Needed	As Needed	As Needed	As Needed	2016 COB	70,000		70,000	
220	CCTV Cameras & Peripherals	224	SVP	As Needed	As Needed	As Needed	As Needed	2016 COB	75,000		75,000	
221	IT Equipment	133	Nego. Proc; Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	2,150,000		2,150,000	
222	Office Equipment	310	Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	45,000		45,000	
223	2 Units Filing Cabinets	410	Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	20,000		20,000	
224	4 Units Filing Cabinet	510	Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	60,000		60,000	
225	2 Units Filing Cabinet	533	Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	30,000		30,000	
226	4 Units Office Table	533	Shopping	As Needed	As Needed	As Needed	As Needed	2016 COB	60,000		60,000	
227	Leasehold Improvement	533	Nego. Proc; SVP	As Needed	As Needed	As Needed	As Needed	2016 COB	150,000		150,000	
TOTAL									59,824,556	53,058,556	6,766,000	

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