



**Philippine International Trading Corporation  
BIDS & AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE VIA ZOOM VIDEO CONFERENCE  
SUPPLY AND DELIVERY OF BRAND NEW 15,298 PIECES PHILIPPINE ARMY  
BALLISTIC HELMET FOR THE PHILIPPINE ARMY (PA)  
**BID REF. NO. MPG-B1-2020-449**  
15 October 2020, 5<sup>th</sup> Floor Conference Room

There being a quorum, Chair convened the meeting at 1:10 P.M.

In attendance are:

<b>FOR PITC BAC-I</b>
Christabelle P. Ebriega, Chairperson
Myra Chitella T. Alvarez, Vice-Chair
Atty. Roxanne Marie Q. Cruz, Member
Joel S. Rodriguez, Member
Atty. Mitzell Arthur R. Magdaong, Member
Atty. Mark Brian A. Dela Cruz, Alternate Member
PITC TWG/BAC Secretariat (as per attached attendance Sheet)
<b>BIDDERS via Zoom</b>
1. Asia Defense & Armament Corporation
2. MKU Limited
3. Caballo Negro Industriya Corp.
4. S&S Enterprise, Inc.

<b>FOR PROPONENT – PA via ZOOM</b>
MAJ CASMER BITCO – CHIEF PMO
MS. ANNE NAVARRO

**HIGHLIGHTS OF PROCEEDINGS**

- Chair welcomed everyone to the Pre-Bid Conference for the above-mentioned procurement project. Afterwhich, Chair acknowledged the presence of the BAC Members and the End-User's representatives from PA via video conferencing (ZOOM).
- Chair acknowledged the presence of the prospective Bidders present in this Pre-Bid Conference via video conferencing (ZOOM); namely:
  1. Asia Defense & Armament Corporation represented by Mr. Francis Democrito C. Concordia and Atty. Rosa Alia Mendoza-Martelino
  2. MKU Limited represented by Vishal Mishra And Ma Victormie Lobo
  3. Caballo Negro Industriya Corp. represented by Ronald Dacia
  4. S&S Enterprises, Inc. represented by Joseph Orido and Alexander Hernandez
- Invitees are eligible Manufacturers for the Supply and Delivery of Brand New 15,298 pieces Philippine Army Ballistic Helmet for the Philippine Army (PA). However, Foreign manufacturers must be represented by a Philippine based company.
- Chair informed that to be able to participate in this bid project, a prospective bidder should have completed within the last five (5) years from the date of submission and receipt of bids a single contract similar to the contract to be bid amounting to at least Fifty percent (50%) of the ABC, or at least two (2) similar contracts, the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the ABC and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC of this project.

“Similar” contract shall mean Ballistic Protective Equipment.

- **Required Delivery Period:** Within One Hundred Fifty (150) calendar days after receipt of Notice to Proceed (NTP) or Opening of Letter of Credit whichever comes later.
- **Delivery Place:** GS Warehouse, Supply Battalion, LSG, Army Support Command, Fort Bonifacio, Metro Manila OR Supply Battalion, LSG, Warehouse 2, ASCOM, PA, Camp General Emilio Aguinaldo, Quezon City.
- Chair explained that the first part of the Bidding Documents is the Instructions to Bidders which should be read by the Bidders at their own good time. What will be discussed in this Pre-Bid Conference are the documents that are required to be submitted on Bid Opening Day.
- Chair started to discuss the Envelope System:
  - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.
  - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
  - **Sealing/Markings** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

#### **ENVELOPE 1 – ELIGIBILITY & TECHNICAL DOCUMENTS**

<b>Class "A" Eligibility Documents for Foreign Manufacturer</b>	<b><u>Chair's Instructions</u></b>
	<p>Since all Bidders representing a foreign manufacturers, Chair started to discuss the requirement for foreign manufacturers.</p> <p>The following eligibility requirements or statements must be submitted to the BAC:</p> <ul style="list-style-type: none"> <li>• Submission is a valid and current <b>certificate/license/authority to conduct/operate business</b> issued by the regulatory authority in the country where the bidder is based;</li> <li>• Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR;</li> <li>• Corporate Financial Statement or Annual Report for 2019 or 2018.</li> </ul>
Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration)	However, the PhilGEPS Registration Certificate, Platinum Membership can substitute for the 3 eligibility documents as long as documents listed in Annex "A" thereof are still current and valid. If not, Expal has to submit the valid and current documents on the Bid Opening day.

<p><b>Annex I</b> Statement of all Ongoing government and private contracts including contracts awarded but not yet started.</p>	<p>Chair's instructions to the Bidders with respect to this document is:</p> <ul style="list-style-type: none"> <li>• Form Annex I is already provided in the Bidding Documents, Bidders have to use Annex I;</li> <li>• Bidders to provide the information called for;</li> <li>• Additional sheets can be used for as long as the authorized representative sign the last page.</li> </ul>
<p><b>Annex I-A</b> Statement of Single Largest Completed Contract similar to the contract to be bid within the last five (5) years from date of submission and receipt of bids:</p> <ul style="list-style-type: none"> <li>- at least one (1) single contract similar to the contract to be bid amounting to at least Fifty percent (50%) of the ABC, or</li> <li>- at least two (2) similar contracts, the aggregate contract amounts should be equivalent to at least Fifty percent (50%) of the ABC and the largest of these similar contracts must be equivalent to at least twenty five percent (25%) of the ABC of this project.</li> </ul> <p>"Similar contract" shall mean Ballistic Protective Equipment.</p>	<ul style="list-style-type: none"> <li>• A form is again provided;</li> <li>• Bidders to supply the data or information required in the form and to attach any of the following documents:             <ol style="list-style-type: none"> <li>1. Copy of End User's Acceptance; OR</li> <li>2. Copy of Official Receipt/s of payment;</li> </ol> </li> </ul>
<p>Net Financial Contracting Capacity (NFCC)</p>	<p><b>For NFCC</b></p> <ul style="list-style-type: none"> <li>- A form is provided for as Annex II-A;</li> </ul> <p>As the sample form was flashed on the screen, Chair's instructions are for the Bidders to supply the necessary details as required. A formula is already provided for the Bidders to come up with the NFCC.</p> <p>The NFCC must be at least equal to the total ABC of the Item being bid for.</p> <p>In case Bidders does not want to submit the NFCC, they have an option to submit <b>Committed Line of Credit</b>, issued by a local commercial/Universal Bank.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. <b>For Local Manufacturers:</b> The phrase "the values of the bidder's current assets and current liabilities" shall be based on the data submitted to the BIR, which refers to the values of the current assets and current liabilities reflected in the Audited Financial Statements.</li> </ol> <p><b>For Foreign Manufacturers:</b> The phrase "the values of the bidders' current assets and liabilities shall be based on the Corporate Financial Statements or Annual Report for 2019 or 2018.</p>

	<ol style="list-style-type: none"> <li>2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.</li> <li>3. The detailed computation must be shown using the required formula provided above.</li> <li>4. The NFCC computation must at least be equal to the ABC of the project.</li> </ol> <p><b>OR</b></p> <p><b><u>FOR COMMITTED LINE OF CREDIT (CLC)</u></b> - A sample form is provided for as <b>Annex II-B</b>;</p> <p>CLC must be at least equal to <b>ten percent (10%)</b> of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit.</p> <p>Chair reminded the Bidders that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
<p><b>"Class B Document"</b> <b>(For Joint Venture)</b></p>	<ul style="list-style-type: none"> <li>➤ Bidders to submit a copy of Joint Venture Agreement in case joint venture is already in existence; or</li> <li>➤ Copy of Protocol/ Undertaking of Agreement to enter into Joint Venture signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful (<b>Annex III</b>).</li> <li>➤ Submission shall be within (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i) of the 2016 Revised IRR of RA 9184].</li> </ul> <p>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (<b>Annex III</b>) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</p>
<p><b>For Local JV Partner</b></p>	<p>Aside from the JVA or JVP, the local partner shall also submit the four (4) mandatory documents as follows:</p> <ol style="list-style-type: none"> <li>1. Registration Certificate from the Securities and Exchange Commission (SEC) for corporation, or from Department Trade of Industry (DTI) for Sole Proprietorship, or from Cooperative Development Authority (CDA) for cooperatives;</li> <li>2. Business Permit issued by the city or municipality where the place of business is</li> </ol>

	<p>located OR the equivalent document for Exclusive Economic Zones or Areas;</p> <p>3. Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR;</p> <p>4. 2019 and 2018 Audited Financial Statements comprising of: Independent Auditor's Report, Balance Sheet and Income Statements, all page of which must have the stamp "Received" by the BIR.</p>
<b>For Foreign JV Partner</b>	<ul style="list-style-type: none"> <li>➤ Valid and Current Certificate/ license/ authority to conduct business issued by the regulatory authority in the country where bidder is based.</li> <li>➤ Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018 finally reviewed and approved by the BIR;</li> <li>➤ Corporate Financial Statement or Annual Report for 2019 or 2018.</li> </ul> <p>As discussed earlier the PhilGEPS Registration Certificate, Platinum Membership can substitute the 3 eligibility documents as long as documents listed in Annex "A" are still current and valid. If not, Bidder has to submit the valid and current documents on the Bid Opening day.</p>
<b><u>Technical Documents</u></b>	<b><u>Chair's Instructions</u></b>
<b>Annex IV Bid Security</b>	<p>Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <p><b>a. Bid Securing Declaration</b></p> <ul style="list-style-type: none"> <li>- A form is provided for as Annex IV;</li> </ul> <p>Bidders should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Chair advised Bidders to photocopy the form or scan it, and then have the authorized representative sign the form and have it notarized.</p> <p>The other forms of Bid Security are:</p> <p><b>b. Cash or Manager's Check</b> issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.</p> <p><b>c. Bank Guarantee/ Bank draft or Irrevocable LC</b> equivalent to at least 2% of the ABC; OR</p>

	<p><b>d. Surety Bond</b> callable upon demand equivalent to at least 5% of the ABC.</p> <p>In case Bidders will opt for a Surety Bond, The Bidders has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security, and it be written on Bond Itself.</p> <p>Chair advised Bidders to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p>
<p><b>Annex V-A</b> Technical Bid Form (7 pages)</p>	<p>As the Technical Bid Form was flashed on the screen Chair's instructions are as follows:</p> <ul style="list-style-type: none"> <li>• There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter";</li> <li>• Bidders to put the word "Comply" on all the line item under the column "Bidder's Statement of Compliance";</li> <li>• Bidders to indicate the brand and model no. and country of origin of the following: <ul style="list-style-type: none"> <li>a. Ballistic Helmet</li> <li>b. Ballistic Eyewear</li> </ul> </li> <li>• All seven (7) pages must be signed by the company's authorized representative.</li> </ul> <p>Chair reminded the Bidders that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidders cannot comply with the technical specifications.</p>
<p><b>Annex V-A1</b> Technical Specifications</p>	<ul style="list-style-type: none"> <li>• Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of these Annexes.</li> </ul> <p><b>Note: Tariff Sizes to be provided during contract implementation</b></p>
<p><b>Annex V-A2</b> Test and Evaluation Procedure</p>	
<p><b>Annex V-B</b> Manufacturer's Certification on Conformance to the project's Technical Specifications, Test and Acceptance Procedures, Sampling Plans and Packaging Markings to be signed by their Production Engineer or designated Technical Personnel</p>	<p>Chair instructions are as follows:</p> <ul style="list-style-type: none"> <li>• To transpose the form in Company's Letterhead;</li> <li>• To fill all the required information called for;</li> <li>• To signed by the Production Engineer/ Technical Personnel</li> </ul>
<p>Manufacturer's Certification</p>	<ul style="list-style-type: none"> <li>• Bidders to submit a Manufacturer's Certification that it has supplied ballistic helmet to the armed forces/security forces of the country of origin and at least one (1) other country.</li> </ul>
<p>Valid and current ISO Registration Certificate</p>	<ul style="list-style-type: none"> <li>• Submission of a Valid and current ISO Registration Certificate (or equivalent) issued by an independent certifying agency in the</li> </ul>

	<p>name of the Manufacturer of the item. The certificate shall cover the design, manufacture and/or production, as applicable.</p>
<p><b>For Foreign Manufacturers:</b></p>	<ul style="list-style-type: none"> <li>• Submission of a Valid and Current Written Appointment of the Philippine based company (as local representative of foreign manufacturer) issued by the foreign bidder.</li> </ul> <p>The written appointment must include detailed scope of responsibility of the local representative.</p> <ul style="list-style-type: none"> <li>• Duly Notarized authorization of the Philippine Based Company's representative (e.g. Secretary's Certificate for Corporation, Special Power of Attorney for Sole Proprietor) with specimen signature of the authorized representative to transact with PITC including address, telephone number, fax number and email address;</li> <li>• Notarized Affidavit of Undertaking to submit the SEC Certificate of Registration and/or the authorization or License issued by the appropriate government agency per GPPB Resolution No. 25-2019, dated 30 October 2019 within ten (10) calendar days from receipt of the Notice of Award as per Annex V-C.</li> </ul>
<p><b>Proof of Authority of the Designated Representative</b></p>	<p>Submission of a Proof of Authority of Bidder's Authorized Representative:</p> <ul style="list-style-type: none"> <li>a) <u>For Sole Proprietorship</u> submission of Duly Notarized Special Power of Attorney.</li> <li>b) <u>For Corporation, Cooperative, or the Members of the Joint Venture</u> submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ul> <p>Once again, Chair advised Bidders to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p><b>Annex VI Omnibus Sworn Statement (OSS)</b></p>	<p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p>

	<p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative. Notarization is required for this OSS.</p>
<p><b>ENVELOPE 2: FINANCIAL BID FORM (Annex VII-A)</b></p>	<p>Chair explained that similar to the TBF, the FBF cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p> <p>Envelope 2 will contain the Financial Bid of the Bidders where they will indicate the Total Bid price in words and figures which should not exceed the ABC.</p> <p>Form to be signed by the Bidder's Authorized Representative.</p>

- The Chair opened the floor for questions/clarifications. Hereunder are the details:

Bidders Clarifications/Query	Committee's Reply
<p>Is it possible that the PA can issue a letter of destroyed items for the helmets after the testing has been conducted? Because the country of origin that we are using. Their department request a letter saying that the testing samples that has been destroyed cannot be returned to the country of origin.</p>	<p>Any questions?</p>
<p>Yes, Ma'am.</p>	<p>You are referring to a letter which could be issued after a post qualification has been conducted?</p>
<p>Exactly, Ma'am.</p>	<p>Assuming that you are declared the lowest calculated bidder then you required to submit samples and after that, you are requesting if it's possible for the PA to issue a letter saying that the sample had to undergo destructive test and therefore could not be returned to country of origin anymore. Is that what you're asking Sir?</p>
<p>Ma'am regarding Annex V-B on page 38, it says that it should be signed by the production engineer/technical personnel of</p>	<p>Any other questions?</p>



the company, since the company that we are representing is a foreign manufacturer does this mean that Annex V-B must be an apostille document?	
	No, it doesn't to be notarized, its just as the way it shown. The reason why we are asking for this is sometimes during the free delivery turns out that the production engineer wasn't properly brief about the requirements.
I understand Ma'am.	
	Vice-Chair: Relative to the question of the other bidder regarding the certification that the sample has been destroyed, can we request them to put t that in writing so that we can refer the matter to the PA.
Understood Ma'am.	
	Any other questions?
Caballo: Do you still require the SEC Certification for Manufacturer Ma'am?	
	You are referring to the SEC Certificate of Registration?
Caballo: Yes, Ma'am.	
	Yes, however as I said for purposes of the bid submission what we are requiring is just a Notarized Affidavit of Undertaking that you will submit once you are awarded the contract the SEC Certificate of Registration within 10 days.
Caballo: Sa inyo po manggagaling yung Certification?	
	Sir sa bidder po. Because it says here, that in the event that the contract for the project is awarded to us, we will submit the SEC Certificate of Registration.
Caballo: If the project is awarded to the winning bidder, they have to submit the SEC Certificate mismo?	
	Yes.
Caballo: That's the problem Ma'am. It's really hard to get the documents to get an SEC license here in the Philippines by the foreign company.	
	What this essentially means Sir is that, even foreign manufacturers who participate in government procurement should now be SEC registered.
Caballo: We understand Ma'am but that's our problem right now.	
	Sir maybe you can just right to us about your concern, but right now, we can't do anything about this particular requirement because this is in consonants with the GPPB Resolution and the background of this is, it was the Supreme Court itself that raise the question to the GPPB. In response to that query of the Supreme Court this particular resolution was issued.
When we applied for the Tax Clearance for our foreign company to participate in bidding. Other requirements for Tax Clearance was to submit a letter of non-registration by SEC. How would that be possible after we win the	

bidding (Atty. Mark Dela Cruz interrupted and replied)	
	Atty. Mark Dela Cruz: When was the last time you applied for the Tax Clearance? Probably, the application which you did was a one-time tax transaction which is not required a registration. However, in lieu of the GPPB Resolution No. 25-2019. If you are a registered corporation in the Philippines, the SEC will assign a Tax identification no. for that corporation. So those are two different tax application that we are talking about. One, is a one-time tax transaction, and the other one is a permanent one which is a TIN.
But when we receive our Tax Clearance for foreign manufacturer already has a TIN (Atty. Dela Cruz interrupted bidder and replied)	
	Yes, Sir that would be the one-time tax transaction registration.
Is it possible that PITC to help us look for which Tax Clearance they are looking for in a Bid Supplement because it is very confusing to submit one, and currently the SEC will take up two months right now for them to process (Atty. Dela Cruz interrupted bidder and replied)	
	Please put your query in writing and we will just answer also in writing.
Understood, thank you.	
	Any other questions?
May I ask about the Manufacturer's Certification that it has supplied ballistic helmet to the armed forces/security forces of the country of origin and at least one (1) other country. Must this certification be apostilled? and also, who should be the signatory to the manufacture's certification would any officer of the manufacturing company suffice? Or is there a specific officer that needs to sign the manufacturer's certification?	
	Ma'am we already discussed that the signatory of the documents should be the authorized signatory of that company. So, this is one of those that has to be sign by the authorized representative of that company as evidence by your Board Resolution or Secretary's Certificate. Whenever we require a document to be apostilled or notarized to indicate so in our list of documents.
That is very clear Ma'am. Thank you, Ma'am.	
	If you have any other questions you still have time to review the requirements and raise your questions. We encourage you to raise your written queries already don't wait for the last day, so that we can respond to you immediately also. Just in case you have additional clarifications to make in our response. Please take note that our response will not be directly to you but through a Supplemental Bid Bulletin. It is your responsibility get hold of that Supplemental Bid

	Bulletin. We will post the Bid Bulletins in the PITC website and PhilGEPS.
Caballo: I was cut, Ma'am. Can we have a minutes of meeting of the pre bid the signal is bad.	
	It will be posted in the PITC website.
Caballo: Thank you Ma'am.	
	When you pay for the Bidding Documents, we will give you a whole set. You can download for purposes of already reviewing the requirements. You can download for purposes of having advance copy of the forms. Remember, you must pay for the Bidding Documents way ahead of the Bid Opening.  Please refer to page 166 of the Bidding Documents for the Submission of Bid Documents.
	If there are no more questions for now, review your documents thank you and good luck.
Bidders: Thank you, Ma'am.	

### Chair's Instructions

Chair stated that Bidders should write all their queries/concerns to the BAC Chair which may be sent through email or fax. The BAC will reply through a Bid Bulletin which will be posted in the PhilGEPS and PITC website.

Just a reminder that there are times that we answer some questions from the Bidder during Pre-Bid Conference. However, it's not official until you put your concern in writing because if there's going to be any changes in the bid requirement just wait for the Bid Bulletin to officially confirm what is said in the Pre-Bid Conference.

Let me give you some tips, please fill in all the blank and review your documents well, where you need to sign, please sign. Make sure that your Secretary's Certificate is clear on the intent whether only one signatory is required or several signatories and make sure it matches the signature on each of your documents. Again, if there are any erasures, please counter sign the erasures.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

1) Cash Payment

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM

OR

2) Cash Deposit

Interested Bidders may send a letter request for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at [myette.elima@pitc1973.onmicrosoft.com](mailto:myette.elima@pitc1973.onmicrosoft.com). Thereafter, proof of payment must be emailed back to the BAC Secretariat for verification purposes.

### OTHER MATTERS:

- The Committee will issue a Supplemental Bid Bulletin to make necessary corrections for the following Annexes:
  1. Technical Bid Form (Annex V-A); and
  2. Technical Specifications (Annex VA-1): To put a "conforme" box on pages 89 to 92.
- Bidders were advised that any changes in the documents the Committee will issue a Bid-Bulletin and Bidders have to use the revised forms which will be put in the Bid-Bulletin.

- Chair advised Bidders to pay attention on postqualification documents as listed on pages 44 to 47 of the Bidding Documents.
- Chair emphasized the additional requirements if declared Single/Lowest Calculated Bid a submission of a Countertrade Undertaking per Annex VIII-A. Bidders may contact the Countertrade department and may schedule for a briefing.

**Contact Person/s:** Atty Roxanne Marie Q. Cruz

Ms. Joanne L. Olan ([joane.olan@pitc1973.onmicrosoft.com](mailto:joane.olan@pitc1973.onmicrosoft.com))

- Chair reminded that the Bidders must **sign or initial** every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- **For questions/clarifications:**

CHAIR Bids and Awards Committee I  
 5th Flr., Philippine International Trading Corporation (PITC)  
 NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City  
 Email: [chairbac1@pitc.gov.ph](mailto:chairbac1@pitc.gov.ph)

**Note:** Maximum size of email with attachment is six (6) MB only

**BID SCHEDULE:**

- Bidder can send queries/concerns via email on or before **27 October 2020 (Tuesday)**.
- The Submission and Bid Opening is scheduled on **06 November 2020 (Friday, 2:00pm)**.

**ADJOURNMENT:**

- There are no other matters discussed, the pre-bid conference was adjourned at 2:10 pm.

MINUTES TAKEN BY:



**ATTY. MARIA GUDELIA C. GUESE**  
 Head, BAC-I Secretariat  
 KDC

APPROVED BY:



**CHRISTABELLE P. EBRIEGA**  
 Chairperson, BAC-I

PITC

**For Pre-Bid Conference and Bid Opening**

In line with the precautionary health measures being adopted by the agency, prospective bidders interested to join the Pre Bid Conference and Bid Opening via video conference (Zoom) may send request for Zoom Link Password to the "bac1secretariat@pitc1973.onmicrosoft.com" with the following information together with proof of identity of the attendee a day before the scheduled conference.

<b>Name of Project</b>	SUPPLY & DELIVERY OF BRAND NEW HELMET FOR THE PHILIPPINE ARMY (PA) MPG-BI 2020-449
<b>Bid Reference No.</b>	HELMET FOR THE PHILIPPINE ARMY (PA) MPG-BI 2020-449
<b>Activity</b>	PRE-BID CONFERENCE
<b>Company Name</b>	ASIA DEFENSE & EQUIPMENT CORPORATION
<b>Address</b>	SUITE 102, 3F BENTON TECHNOLOGY CENTER, 3RD FL, 2ND AVF BGC, TAGUIG
<b>Name of Representative/s (maximum of two (2))</b>	FRANK DELICADO C. CANCORDIA
<b>Contact Nos.</b>	09176330843 / 0272912970
<b>E-mail Address (to which all communications from the Bids and Awards Committee shall be sent)</b>	frank@ariadefence.com
<b>Scanned or Photo of Proof of Identity pls. attach</b>	

For the Pre-Bid Conference, bidders are encouraged to register their authorized technical representatives or personnel who are familiar with the bid requirements and who will prepare the documents for the bidder.

In line with the precautionary health measures being adopted by the agency, bidders who bought the Bidding Documents may join the Opening of Bids via video conference (Zoom) and advised to send their request for Zoom Link Password to the bac1secretariat@pitc1973.onmicrosoft.com with the following information together with proof of identity of the attendee a day before the scheduled conference.

- Interested bidders may obtain further information from the Assigned BAC 1 Secretariat per above schedule at the 3/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 9:00 AM to 4:00 PM only, Mondays to Fridays 07 October 2020 at tel. No. 8818-98-01. However, any queries relative to the contents of the Bidding Documents and the project requirements can only be made by suppliers not later than ten (10) days prior to the Submission and Opening of Bids.
- PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**PITC BIDS & AWARDS COMMITTEE I**

- Postings on 07 October 2020 PhilGEPS,
- PITC Website ([www.pitc.gov.ph](http://www.pitc.gov.ph))

**PITC**

**For Pre-Bid Conference and Bid Opening**

In line with the precautionary health measures being adopted by the agency, prospective bidders interested to join the Pre Bid Conference and Bid Opening via video conference (Zoom) may send request for Zoom Link Password to the "bac1secretariat@pitc1973.onmicrosoft.com" with the following information together with proof of identity of the attendee a day before the scheduled conference.

<b>Name of Project :</b>	SUPPLY & DELIVERY OF BRAND NEW M1298 HELMET PHILIPPINE ARMY BAC1973
<b>Bid Reference No.</b>	HELMET FOR THE PHILIPPINE ARMY (PD) MFG-BI 2020-449
<b>Activity</b>	PRE-BID CONFERENCE
<b>Company Name :</b>	ARMA DEFENSE & ARMAMENT CORPORATION
<b>Address :</b>	6015 RD # 2 CONTACT TECHNOLOGY CENTER 3RD FLOOR BGC, TAGUIG
<b>Name of Representative/s (maximum of two (2)) :</b>	ATTY. ROSA ALVA VERAZOLA-MAESTRANO
<b>Contact Nos.</b>	: 09178191237
<b>E-mail Address (to which all communications from the Bids and Awards Committee shall be sent)</b>	rosa@adm.law.com.ph
<b>Scanned or Photo of Proof of Identity pls. attach</b>	

For the Pre-Bid Conference, bidders are encouraged to register their authorized technical representatives or personnel who are familiar with the bid requirements and who will prepare the documents for the bidder.

In line with the precautionary health measures being adopted by the agency, bidders who bought the Bidding Documents may join the Opening of Bids via video conference (Zoom) and advised to send their request for Zoom Link Password to the bac1secretariat@pitc1973.onmicrosoft.com with the following information together with proof of identity of the attendee a day before the scheduled conference.

10. Interested bidders may obtain further information from the Assigned BAC I Secretariat per above schedule at the 3/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City, from 9:00 AM to 4:00 PM only, Mondays to Fridays 07 October 2020 at tel. No. 8818-98-01. However, any queries relative to the contents of the Bidding Documents and the project requirements can only be made by suppliers not later than ten (10) days prior to the Submission and Opening of Bids.
11. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

**PITC BIDS & AWARDS COMMITTEE |**

- Postings on 07 October 2020 PhilGEPS,
- PITC Website ([www.pitc.gov.ph](http://www.pitc.gov.ph))

Dear Sir/Madam,

This is reference to the tomorrows Pre-Bid conference via Video conference (Zoom), Please see below details and would request to share Zoom link and Password for Pre-Bid.


Nos.	Name of Project- )	SUPPLY AND DELIVERY OF BRAND NEW 15,298 PIECES PHILIPPINE ARMY BALLISTIC HELMET FOR THE PHILIPPINE ARMY (PA
1	Bid Reference No. -	MPG-BI 2020-449
2	Activity -	Pre-Bid Conference
3	Company Name -	MKU Limited
4	Address	13 Gandhi Gram, G.T Road, Kanpur, Uttar Pradesh, India 208007
5	Name of Representative/s (maximum of two (2))	1. Vishal Mishra 2. MA Victormie Lobo
6	Contact Nos.	+91 0512 7102710
7	E-mail Address (to which all communications from the Bids and Awards Committee shall be sent)	<a href="mailto:protection@mku.com">protection@mku.com</a>
8	Scanned or Photo of Proof of Identity pls. attach	Please find the attached Proof of Identity

Thanks & Regards

**Vishal Mishra**

Dy. Manager- International Sales (Asia Pacific)

Mob: (+91) 7897100384

CONNECT ON LINKEDIN 

**mku**<sup>®</sup>

13, Gandhi Gram, G.T. Road, Kanpur - 208 007, (UP), INDIA.

T : (+91 512) 7102710 | F : (+91 512) 7102727 | W : [www.mku.com](http://www.mku.com)

**STAY HOME, FOR OUR HEROES**

Our heroes are endangering their lives to keep us safe in these times.  
Let's do our bit to help them.

**JOIN THE CONVERSATIONS**



Good day,

Dear Ma'am / Sir,

We are from S&S Enterprises Inc. we would like to request from your good office the Zoom Link Password Pre-bid Virtual Conference today at 01:00 PM

**Name of Project : SUPPLY AND DELIVERY OF BRAND NEW 15,298 PIECES PHILIPPINE ARMY BALLISTIC HELMET FOR THE PHILIPPINE ARMY (PA)**

**BID Reference No. MPG-BI 2020-449**

**Activity : Virtual Conference**

**Company Name : S&S Enterprises Inc**

**Address : 1953 Severino Reyes St., Sta. Cruz Manila**

**Name of Representative :**

**(1) Alexander Hernandez**

**(2) Joseph Urbi Orido**

**Contact Number :**

**(1) 0917-183-9790**

**(2) 0956-173-9468**

**Email Address :**

**(1) [a.hernandeztello122@gmail.com](mailto:a.hernandeztello122@gmail.com)**

**(2) [josephurbi.orido@gmail.com](mailto:josephurbi.orido@gmail.com)**

**Scanned or Proof of Identity : Please see attached file**





**EDUARD DEL MUNDO**

**PRESIDENT**

**Authorized Signatory**

**Caballo Negro Industriya Corp.**

**Unit 501 5th Flr Southgate Bldg.,**

**Finance Dr. Madrigal Business Park**

**Ayala Alabang Muntinlupa City**

**Tax Identification Number (TIN)**

**333-666-294-000**

**In Case of Emergency Contact**

**Ma. Encarnacion A. Dacia**

**+63915 4222084**

This card is property of Caballo Negro Industriya Corp.  
If found, please call +632 511 8257.





ATTENDANCE SHEET

PRE-BID CONFERENCE (Bid Ref. No. MPG-B1-2020-449) - VIA ZOOM VIDEO CONFERENCE  
SUPPLY AND DELIVERY OF BRAND NEW 15,298 PIECES PHILIPPINE ARMY BALLISTIC HELMET FOR THE PHILIPPINE ARMY (PA)

15 October 2020, 1:00 P.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

BIDS AND AWARDS COMMITTEE (BAC) I - MILITARY PROCUREMENT GROUP PROJECT

Regular Members

Gender

Signature

- 1) Christabelle P. Ebriega F (Chairperson) WFH
- 2) Myra Chitella T. Alvarez F (Vice-Chairperson)
- 3) Atty. Roxanne Marie Q. Cruz F (Member)
- 4) Joel S. Rodriguez M (Member)
- 5) Atty. Mitzell Arthur R. Magdaong M (Member)
- 6) Atty. Mark Brian A. Dela Cruz M (Alternate Member)
- 7) MGen Glenn E. Cruz M (Provisional Member)
- 8) M (Alt. Provisional Member)

End-Users

- 1) \_\_\_\_\_
  - 2) \_\_\_\_\_
  - 3) \_\_\_\_\_
  - 4) \_\_\_\_\_
  - 5) \_\_\_\_\_
  - 6) \_\_\_\_\_
- Account Officer
- 1) Pio B. Bellosillo M

Technical Working Group

Gender

Signature

- 1) Manuel O. Elima, III M (Team Coordinator) WFH
- 2) Pio B. Bellosillo M (Member)
- 3) Ma. Cristina Rosa V. Bautista F (Member)
- 4) Suzanne M. Marticio F (Member)
- 5) Rachel F. Ignacio F (Member)
- 6) Judy Ann L. Esteban F (Member)
- 7) Michael M. Arriessgado M (Member)
- 8) Franklin D. Iglesias M (Member)
- 9) Louis Albert H. Quiroga M (Member)

Secretariat

- 1) Atty. Maria Gudella C. Guese F (Head) WFH
  - 2) Jane C. Arcilla F (Member) WFH
  - 3) Ana DG. Asprec F (Member)
  - 4) Ma Teresa S. Elima F (Member)
  - 5) Mirasol S. Ninobla F (Member)
  - 6) Ma. Irissa G. Ordillano F (Member)
  - 7) Vivian E. Villanueva F (Member)
- Observer/s
- 1) Atty. Mark Bryan A. Dela Cruz M (VP-TSG)



# Bids and Awards Committee (BAC 1)

## ATTENDANCE SHEET : PROSPECTIVE BIDDERS

## PRE-BID CONFERENCE

(Who Have Bought Bid Docs)

Name of Project : SUPPLY AND DELIVERY OF BRAND NEW 15,298 PIECES PHILIPPINE ARMY BALLISTIC HELMET FOR THE PHILIPPINE ARMY (PA)

Bid Reference No. : MPG-B1-2020-449

Time / Date & Venue : 15 October 2020, 1:00 P.M., 5th Floor Conference Room, PHILIPPINE INTERNATIONAL TRADING CORPORATION (PITC)

NDC Building, 116 Tordesillas Street, Salcedo Village, (Makati City)

PLEASE PRINT LEGIBLY

**NO ID - NO ENTRY**  
 For Company Personnel  
 • Valid Company ID with picture and signature  
 For Individuals (Not representing any Company)  
 • Any valid government-issued ID with picture and signature

ID No.	PRINTED NAME/S OF REPRESENTATIVE	GENDER	COMPLETE COMPANY NAME / ADDRESS	CONTACT NOS.	E-MAIL ADDRESS	LOT NO./S	TIME-IN	BIDDER'S SIGNATURE
1	Francis C. Concedia	M	ASIA DEFENSE & ARMAMENT CORP.					
2	Athy. Rosa Aina M. Martelino	F						
3	Vishal Mishra	M	MKA LIMITED					
4	Ma Victoromic Lobo	F						
5	Ronald Dacia	M	CABALTO NEGROS INDUSTRIA CORP.					
6	Joseph Orida	M	S & S ENTERPRISE					
7	Alexander Hernandez	M						

By signing on this form, I/we hereby give consent to PITC to process, which includes collection and storage, among others, the personal data stated herein in line with the provisions of the Data Privacy Act. PITC hereby commits to secure and treat the data indicated in this form with appropriate confidentiality and will not be shared with anybody unless with written consent of the data subjects.