



# Philippine International Trading Corporation



Ref.: ASD/L2018-07-061

12 July 2018

**GOVERNMENT PROCUREMENT  
POLICY BOARD (GPPB)**  
Unit 2506 Raffles Corporate Center  
F. Ortigas Jr. Road  
Ortigas, Pasig City

**Attention: Monitoring Division**

Gentlemen:

We are pleased to submit herewith our updated Procurement Monitoring Report covering the period January 1, 2018 to June 30, 2018.

Thank you.

Very truly yours,

  
**MA. VERONICA A. MORALES**  
Head Secretariat  
Bids & Awards Committee I

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ANNEX B

Philippine International Trading Corporation Procurement Monitoring Report as of January 01 - June 30, 2018

PITC Acct. Code (PAC)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Actual Procurement Activity												Source of Funds	ABC (PhP)			Contract Cost (PhP)			List of Invited Observers	Date of Receipt of Invitation					Remarks (Explaining changes from the APP)							
				Pre-Proc Conference	Ads/Post of B	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance		Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual		Delivery/ Completion/ Acceptance (If applicable)						
773	Communications Services-Landline	533	Direct Contracting	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	27,500.00										NA	NA	NA	NA	NA	NA	NA			
774	Communications Services-Mobile	All Depts	Direct Contracting	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	542,200.00			287,338.81			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
775	Communications Services-Internet	All Depts	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	215,040.00			107,520.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
775	Communications Services-Internet	532	Direct Contracting	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	7,280.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
775	Communications Services-Internet	533	Direct Contracting	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	22,000.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
775	Communications Services-Internet	534	Direct Contracting	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	22,000.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
777	Printing & Binding of Accountable Forms	230	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	20,000.00			14,670.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
777	Printing of PITC Calling Cards/Letterheads/Memo Pads/Letter Envelopes	All Depts	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	180,000.00			800.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
777	Printing of Gift Cards/Ribbons/Wrappers	132	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
777	Printing of Flyers/Brochures/Catalogues	520	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	10,000.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
777	Printing of Countertrade Handbook	540	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	150,000.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
786-1	Airfare-Domestic	221	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	10,000.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	







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769	Electricity	534	Direct Contracting	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	120,000.00										NA	NA	NA	NA	NA	NA	NA
778-2	TV/Print Ad Placement- Advertise PITC Services	510	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	60,000.00										NA	NA	NA	NA	NA	NA	NA
778-2	TV/Print Ad Placement- Advertise PITC Services	132	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	200,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization & Design of Catalogues/Brochures/Dossiers/Flyers	520	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	62,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization & Design of Catalogues/Brochures/Dossiers/Flyers	532	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization & Design of Catalogues/Brochures/Dossiers/Flyers	533	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization & Design of Catalogues/Brochures/Dossiers/Flyers	534	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	5,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization & Design of Catalogues/Brochures/Dossiers/Flyers	620	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	5,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization & Design of Catalogues/Brochures/Dossiers/Flyers	630	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	7,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization & Design of Catalogues/Brochures/Dossiers/Flyers	640	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	2,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	CT Handbook in Digital Format	540	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	30,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization & Design of New PITC Collaterals	132	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	150,000.00										NA	NA	NA	NA	NA	NA	NA



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				Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance		Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual		Delivery/ Completion/ Acceptance (if applicable)			
778-3	Conceptualization, Design & Printing of Legal Compendium	132	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	100,000.00										NA	NA	NA	NA	NA	NA	NA
778-3	Conceptualization, Design & Printing of Brochures	132	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	150,000.00										NA	NA	NA	NA	NA	NA	NA
778-4	Advertising of Invitation To Bid/Disposal of PITC Properties	224	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	995,000.00										NA	NA	NA	NA	NA	NA	NA
778-4	Advertising of Invitation To Bids-Procurement Projects	320	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	903,200.00			530,768.00							NA	NA	NA	NA	NA	NA	NA
778-4	Advertising of Invitation To Bids-Procurement Projects	330	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	480,000.00			144,255.00							NA	NA	NA	NA	NA	NA	NA
778-4	Advertising of Invitation To Bids-Procurement Projects	420	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	376,900.00			279,104.00							NA	NA	NA	NA	NA	NA	NA
778-4	Advertising of Invitation To Bids-Procurement Projects	430	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	750,000.00			263,424.00							NA	NA	NA	NA	NA	NA	NA
778-4	Advertising Expense-MOA Signing re: Dealership Agreement	520	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	10,000.00										NA	NA	NA	NA	NA	NA	
778-4	Promotional Materials/Give-Aways	520	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	10,000.00										NA	NA	NA	NA	NA	NA	
778-4	Promotional Materials/Corporate Give-Aways	132	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	200,000.00										NA	NA	NA	NA	NA	NA	
778-4	Summit on Industrial Collaboration Program for Civilian Procurement	540	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	250,000.00										NA	NA	NA	NA	NA	NA	
751	Regular Office Supplies-DBM	All Depts	NP-53.5 Agency-to-Agency	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	1,478,300.00			124,434.48							NA	NA	NA	NA	NA	NA	





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				Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance		Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual		Delivery/ Completion/ Acceptance (if applicable)							
751	Staple Remover	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	1,500.00										NA	NA	NA	NA	NA	NA	NA			
751	Puncher	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	10,000.00			998.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Compact Disk / Digital Video Disk	All Groups/ Dept	Shopping (Sec.52.1 B)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	20,000.00			1,994.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Ballast/Halogen/ Fluorescent and Starter	224	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00			130.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Folder	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00			2,608.44			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Envelope	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00			175.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Clip	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	3,000.00			659.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Index Tabs	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	5,000.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Note Pad Post it	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	5,000.00						NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Sign Pen & Ball Pen	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	30,000.00			2,953.00			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Note Book and Note Book Refill	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	5,000.00			1,119.25			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	
751	Marker	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	5,000.00			238.75			NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	



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				Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Inspection & Acceptance		Total	MOOE	CO	Total	MOOE	CO		Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual		Delivery/ Completion/ Acceptance (If applicable)				
751	Fastener	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	15,000.00										NA	NA	NA	NA	NA	NA	NA
751	Magazine File	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00										NA	NA	NA	NA	NA	NA	NA
751	Tape Packing, Masking, Transparent & double adhesive	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	15,000.00			932.75							NA	NA	NA	NA	NA	NA	NA
751	Key Duplicate	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	1,500.00										NA	NA	NA	NA	NA	NA	NA
751	Medicine	223	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	12,000.00			724.50							NA	NA	NA	NA	NA	NA	NA
751	Tempus Calendar	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	5,000.00										NA	NA	NA	NA	NA	NA	NA
751	Hardware Items	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00			5,205.00							NA	NA	NA	NA	NA	NA	NA
751	Electical Items	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	50,000.00			1,148.75							NA	NA	NA	NA	NA	NA	NA
751	Multi Insect Spray	All Groups/ Dept	Shopping (Sec.52.1 A)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	3,600.00										NA	NA	NA	NA	NA	NA	NA
751	Anti Virus	All Groups/ Dept	SVP (Sec.53.9)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	120,000										NA	NA	NA	NA	NA	NA	NA
751	Printing of Accountable Forms	230	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	20,000.00										NA	NA	NA	NA	NA	NA	NA
751	Stacking Racks	310	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	70,000.00										NA	NA	NA	NA	NA	NA	NA









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N/A	Shelving Racks for COA	720	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	80,000.00						NA	NA	NA	NA	NA	NA	NA				
N/A	Shelving Racks for BAC Central Records	320 / 330 / 420 / 430	NP-53.9 - Small Value Procurement	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	120,000.00						NA	NA	NA	NA	NA	NA	NA				
N/A	Window Type Aircon for Comm. Center	224	Shopping	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	20,000.00						NA	NA	NA	NA	NA	NA	NA				
N/A	Epson Dot Matrix Printer	224	Shopping	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	Corporate Budget	20,000.00						NA	NA	NA	NA	NA	NA	NA				
N/A	Installation of New Vinyl Floor Tiles	224	Competitive Bidding	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	Corporate Budget	1,685,000.00						To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled			
N/A	Rehab of 3rd Floor Leased Area	224	Competitive Bidding	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	Corporate Budget	1,300,000.00						To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled			
N/A	Renovation of 5th Floor Leased Area	224	Competitive Bidding	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	Corporate Budget	1,300,000.00						To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled	To be Scheduled			
<b>Total Alloted Budget of On-going Procurement Activities</b>																	<b>104,830,302.96</b>																

Prepared by:

  
**MA. VERONICA A. MORALES**  
 BAC-1 Secretariat

Recommended for Approval by:

  
**ATTY. MA. VICTORIA C. MAGCASE**  
 Chair Person BAC-1

APPROVED:

  
**DAVE M. ALMARINEZ**  
 President and CEO