



PHILIPPINE INTERNATIONAL TRADING CORPORATION

5/F NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

Request for Quotation

RFQ Reference No. MPG-EP-2020-11-008

(EMERGENCY PROCUREMENT)

SUPPLY AND DELIVERY OF 3,300 PIECES BRAND NEW EMERGENCY FAMILY TENTS FOR THE OFFICE OF CIVIL DEFENSE (OCD)

The **Philippine International Trading Corporation (PITC)** and the **Office of Civil Defense (OCD)** intend to apply the sum of **PESOS: Forty-Seven Million Three Hundred Eleven Thousand One hundred Eighty-Two & 63/100 (₱47,710,839.00) (Inclusive of VAT)** being the Approved Budget for the Contract (ABC) to payment under the contract for the **Supply and Delivery of 3,300 Pieces Brand New Emergency Family Tents for the Office of Civil Defense (OCD)** more particularly described as follows:

Item Description	Qty.	Approved Budget for the Contract (PhP) (VAT Inclusive)	
		Unit Price	Total Price
Emergency Family Tents	3,300 pcs	14,423.07	47,596,131.00

In view of this, may we request Suppliers to submit quotation with the following requirements, terms and conditions for compliance:

Required Deliver Period and Delivery Place:

Delivery Period	Delivery Place
Within thirty (30) calendar days upon receipt of Notice to Proceed (NTP)	Office of Civil Defense (OCD), Camp General Aguinaldo, Quezon City

For submission:

1. Minimum Eligibility Requirements:

FOR AUTHORIZED MANUFACTURERS, DISTRIBUTORS, DEALERS OR SUPPLIERS:

- Registration Certificate from the Securities and Exchange Commission (SEC) for corporations, or from Department of Trade and Industry (DTI) for sole proprietorship;
- Valid and current Business/Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located OR the equivalent document for Exclusive Economic Zones or Areas;
- Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018, as finally reviewed and approved by the BIR;
- Copy of Audited Financial Statements for 2019 and 2018 (in comparative form or separate reports):
 - Independent Auditor's Report;
 - Balance Sheet (Statement of Financial Position); and
 - Income Statement (Statement of Comprehensive Income)

OR

Submission of valid and current PHILGEPS Certificate of Registration and Membership (Platinum Registration*) together with Annex A in lieu of items (a), (b), (c) and (d) above.

*Note: Supplier must ensure that all Class "A" Eligibility Documents are valid and current at the time of submission of PhilGEPS Certificate of Registration and Membership (Platinum Registration). In case any of the submitted Eligibility Documents are not valid and current at the time of submission of Platinum Registration, bidders are required to submit the valid and current documents including the Audited Financial Statements for 2019 and 2018 (stamped received by the BIR or its duly accredited and authorized institution) together with the Platinum Registration.



2. Technical Requirements:

a. Completely filled out PITC Technical Documents:

ANNEX	ITEM DESCRIPTION
Annex I	Technical Quotation Form
Annex I-A	Technical Specification dated 23 November 2020
Annex I-B	Test and Acceptance Procedures dated 23 November 2020

b. Brochure and/or Technical Data Sheet for the item being offered **showing compliance** to the required Technical Specifications. Internet downloads may be included to supplement the information contained in the original brochures.

c. Submission of test results from SGS/Intertek/MIRDC certification for the compliance of the following:

- Fire Safety – All PP components Fire Retardant (FR) treated to meet nominal UL94 V2 standard and/or AS/NZS 1530.3-1999 as applicable
- Water Resistance – impervious to water damage and humidity in storage and service
- Temperature Range – serviceable between 05 degrees Celsius to 60 degree Celsius

d. List of Authorized Service Center/s in the Philippines (with parts availability, indicating address, telephone & fax numbers, email address and contact person) of item being offered;

In the event of closure of business, termination of franchisee/service center, the supplier shall notify the OCD and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and services;

e. Omnibus Sworn Statement, **Annex II**;

3. Financial Requirements:

a. Completely filled out PITC Financial Quotation Form: **Annex III**- Supplier's price proposal must not be more than the ceiling price per item and must be inclusive of VAT;

b. Price must be valid for One Hundred Twenty (120) calendar days upon submission of quotation.

Should your company be interested, you may submit your **open quotation** on or before **Friday, 04 December 2020** not later than **5:00pm** thru the following email address:

- pio.bellosillo@pitc.gov.ph
- pio.bellosillo@pitc1973.onmicrosoft.com

Note: Maximum size of email with attachment is six (6) MB only. You may email your quotation in parts if your attachment is more than six (6) MB.

Thank you.

(SGD) MYRA CHITELLA T. ALVAREZ

Acting Vice President
Military Procurement Group

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation for the Supply and Delivery of 3,300 pieces Brand New Emergency Family Tents for the Office of the Civil Defense (OCD)

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation of Company Authorized Representative (in print)

Contact Details (Tel. No., Fax No. & Email Address)

Date



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Annex I (Page 1 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
TECHNICAL QUOTATION FORM**

**SUPPLY AND DELIVERY OF 3,300 PIECES BRAND NEW EMERGENCY FAMILY TENTS
FOR THE OFFICE OF THE CIVIL DEFENSE (OCD)**

RFQ Reference No. MPG-EP-2020-11-008

EMERGENCY PROCUREMENT

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION

INSTRUCTIONS TO THE SUPPLIER: Indicate “COMPLY” if Supplier’s Statement of Compliance meets the technical specifications as indicated. Do not leave any blank. A “YES” or “NO” entry will not be accepted. Failure to comply will result to rejection of the Supplier’s proposal.

Line No.	TECHNICAL SPECIFICATIONS	Supplier’s Statement of Compliance
1)	Technical Specifications Emergency Family Tents dated 23 November 2020 attached as Annex I-A	
2)	Test and Acceptance Procedure dated 23 November 2020 attached as Annex I-B	
Line No.	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE BIDDER, IF DECLARED LOWEST/SINGLE CALCULATED BIDDER (L/SCB)	Supplier’s Statement of Compliance
3)	<ul style="list-style-type: none"> Bidder must have a staging area where the pre-delivery inspection will be conducted Bidder must have prepared the prototype within five (5) calendar days upon receipt of declared lowest/single calculated bidder (L/SCB) 	
4)	<p>Packaging</p> <ul style="list-style-type: none"> Two (2) Polyester Carry bag – same fabric as roof covering length to accommodate longest roof frame part, inclusive of an installation manual. One (1) for tent fabric and one (1) for the frame inclusive of the installation manual and other items needed for installation. <p>Markings</p> <ul style="list-style-type: none"> Left top side with oriented OCD logo (8” diameter) and at the right top side NDRMMC Logo (8” diameter) Color: Black and on the top of the door Left side with oriented OCD logo (6” diameter) at the right side NDRRMC Logo (6” diameter) for the carry bag. Color: Black and on the top of the door. All materials including carry bag should be packed in a carton box with OCD and NDRRMC logos 0.20m diameter on each end of the box. 	

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.

I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this proposal is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Annex I (Page 2 of 4)

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
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**SUPPLY AND DELIVERY OF 3,300 PIECES BRAND NEW EMERGENCY FAMILY TENTS
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INSTRUCTIONS TO THE SUPPLIER: Indicate “COMPLY” if Supplier’s Statement of Compliance meets the technical specifications as indicated. Do not leave any blank. A “YES” or “NO” entry will not be accepted. Failure to comply will result to rejection of the Supplier’s proposal.

Line No.	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE BIDDER, IF AWARDED THE CONTRACT	Supplier’s Statement of Compliance
5)	<p>PRE-SHIPMENT/PRE-DELIVERY INSPECTION AND TESTING:</p> <ol style="list-style-type: none"> 1. Pre-Delivery Inspection by the Joint OCD & PITC Technical Inspection and Acceptance Committee shall be conducted at the Supplier’s Facility in the Philippines where the item is complete and ready for inspection. 2. There will be minimum five (5) members of the Joint OCD & PITC Technical Inspection and Acceptance Committee. 3. All costs relative to the pre-delivery inspection including travel, board and lodging and related expenses shall be for the account of the supplier. 4. The pre-delivery test shall follow the procedures below: <ol style="list-style-type: none"> a) Emergency Family Tent components shall be inspected by the Joint OCD and PITC Technical Inspection and Acceptance Committee and visually inspected. Samples shall be taken on items that require testing and shall be subjected to the appropriate testing at the SGS/Intertek/MIRDC includes material testing of the fabric, fire raterdant and anti-UV requirement as applicable using the methods/procedure used for post-qualification purposes. b) The items must be tested by the same testing facility that issued the test results submitted during the Post-Qualification Evaluation Procedures. Since the said Family Tent sample will be subjected to destructive laboratory test, the supplier shall be responsible for its replacement in order to satisfy the required Family Tent quantity. Other items not subjected to laboratory test will be visually inspected. c) In case of non-compliance with the Technical Specifications on any item/part of the Family Tent as per the test results, the Supplier shall be given a chance to correct the defect found within ten (10) calendar days from receipt of Notice to Correct. Supplier shall be allowed to correct the defect found only once. If the allowable correction is exceeded the Contract shall be terminated. d) Once all defects are corrected and found compliant with the Technical Specifications after testing, the corresponding item/s in the rest of the Family Tent shall be replaced accordingly. 	

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.

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INSTRUCTIONS TO THE SUPPLIER: Indicate “COMPLY” if Supplier’s Statement of Compliance meets the technical specifications as indicated. Do not leave any blank. A “YES” or “NO” entry will not be accepted. Failure to comply will result to rejection of the Supplier’s proposal.

Line No.	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE BIDDER, IF AWARDED THE CONTRACT	Supplier’s Statement of Compliance
6)	Provide Contractor’s Label on the outside cover of the carry Bag which include: <div style="border: 1px solid black; padding: 5px; width: fit-content;"> Supplier’s Name: Contract No.: Project Name: Lot No: </div>	
7)	ACCEPTANCE PROCEDURE: <ul style="list-style-type: none"> The Emergency Family Tent shall be inspected as to conformity to the technical specifications The Emergency Family Tent shall be inspected for external defects and cracks at the place of delivery 	
8)	Delivery: <ul style="list-style-type: none"> Delivery Period: Within Thirty (30) Calendar Days upon receipt of Notice to Proceed (NTP) Delivery Place: OCD, Camp General Aguinaldo, Quezon City No partial deliveries allowed The supplier shall be responsible in unloading the items from the container to the designated warehouse of the OCD within Metro Manila. In the absence of materials handling equipment at the site, the Supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expenses of the Supplier. The Supplier must inform PITC account officer at least seven (7) calendar days prior to the delivery of the inflatable tent in the delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery All expenses related to the delivery shall be for the account of the supplier. 	

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.

I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this proposal is binding on us.

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Signature of Company Authorized Representative

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Line No.	ADDITIONAL REQUIREMENTS TO BE PROVIDED BY THE BIDDER, IF AWARDED THE CONTRACT	Supplier’s Statement of Compliance
9)	Warranty: Minimum of one (1) year Service Warranty from date of final acceptance of delivery in full (full replacement of defective items)	
10)	Replacement of Defective Items: Within fifteen (15) calendar days from receipt of Notice to Replace from PITC, the supplier shall replace any newly delivered unit found defective that maybe traceable to poor workmanship, use of poor quality materials, and non-compliance with the specifications.	

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.
I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.
Until a formal Contract is prepared and signed, this proposal is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

TECHNICAL SPECIFICATIONS EMERGENCY FAMILY TENTS

23 FEB 2020

Date:

MINIMUM TECHNICAL SPECIFICATIONS	
I.	3,300 pcs of Emergency Family Tent
Tent Size	
<ul style="list-style-type: none"> • Size: 4m L x 4m W x 3.2m roof height (+/- 2%) tolerance • Wall height- 2.00 m • Door Height- 1.8m 	
Tent Fabric:	
<ul style="list-style-type: none"> • Covering Fabric- 100% Polyester Canvas 300D • PVC Coated, 300g PVC/PU coating • Waterproof • Fire Retardant • Anti-UV • Tent Color: White 	
Tent Frame	
<ul style="list-style-type: none"> • Corner Poles- 32mm diameter GI pipe Sch. 20, enamel painted white, attached with two (2)-35mm\varnothing x 0.15m GI pipe socket 90$^{\circ}$ apart welded at one end of the pole (4pcs) (-/+3%) • Center Poles- 32 mm diameter GI pipe Sch. 20, enamel painted white, attached with two (2)- 35mm\varnothing x 0.15m GI pipe socket 180$^{\circ}$ apart welded at one end of the pole (4pcs) • Horizontal Strut- built up 25.4mm\varnothing GI pipe Sch. 20, enamel painted white top and bottom chord welded with 10mm\varnothing deformed bar web members. (8 pcs). • Top Chord- 25.4mm\varnothing x (+/-) 1.90m length GI Pipe Sch. 20, enamel painted white (2 pcs) • Rafters- 25.4mm\varnothing x (+/-) 2.4m length GI Pipe Sch. 20, enamel painted white, one end bended 150$^{\circ}$ x 0.15m (6pcs) • Connectors- see attached sketch/drawing • Windows: windows with mesh (0.80x0.80m) with roll-up flap cover and Velcro (6pcs) • Door- one (1) roll-up door with size zippers (0.90 x 1.8m) • Stakes/pegs- 10mm\varnothing x 0.30 m deformed round bar, one end bended 180$^{\circ}$ 	
<ul style="list-style-type: none"> • Guy ropes- 10mm\varnothing Nylon Rope 3.5m Length • Proponent shall provide straps to connect/secure the coverings to the tent frame 	
II.	Packaging
<ul style="list-style-type: none"> • 2 Polyester Carry bag- same fabric as roof covering length to accommodate longest roof frame part, inclusive of an installation manual. 1 for tent fabric and 1 for the frame inclusive of the installation manual and other items needed for installation. 	
Markings	
<ul style="list-style-type: none"> • Left top side with oriented OCD logo: (8" dia.) and at the right top side NDRRMC Logo (8" dia.) Color: Black and on the top of the door • Left side with oriented OCD logo (6" dia.) and at the right side NDRRMC Logo (6" dia.) for the carry bag Color: Black and on the top of the door • All materials including carry bag should be packed in a carton box with OCD and NDRRMC logos 0.20 m diameter on each end of the box. 	

Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

MINIMUM TECHNICAL SPECIFICATIONS
III. Delivery schedule One-time delivery within 30 calendar days from receipt of Notice to Proceed.
Delivery Site OCD, Camp General Emilio Aguinaldo, Quezon City
V. Other Conditions <ul style="list-style-type: none"> • Submission of test results from SGS/Intertek/MIRDC certification during the Post Qualification for the compliance on the ff: <ol style="list-style-type: none"> a. Fire Safety- All PP components Fire Retardant (FR) treated to meet nominal UL94 V2 standard and/or AS/NZS 1530.3-1999 as applicable b. Water Resistance – impervious to water damage and humidity in storage and service c. Temperature Range – serviceable between 05 degrees Celsius to 60 degree Celsius • Proponent must have a staging area where the pre delivery inspection will be conducted • Proponent must have prepared the prototype 5 days after receipt from PITC-BAC of Lowest Calculated Bid.

Prepared by:


LOUISE MARK U CIRUNAY

Officer-In-Charge
Logistics, Interoperability and Force Management Division
End-User

Noted by:


BERNARDO RAFAELITO B ALEJANDRO, IV
Director III,
Operation Service

Approved by:


USEC RICARDO B JALAD
Administrator



Conforme:

Bidder's Company Name

Signature of Authorized Representative



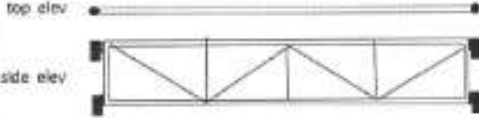


Designation

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

FRAME ILLUSTRATION AND SPECIFICATION

<p>1. Corner Post - 4 Pcs - 2mx32mm diameter GI pipe Sch. 20, enamel painted white, attached with two (2)-35mmø x 0.15m GI pipe socket 90° apart welded at one end of the pole (4pcs) (-/+3%)</p>	
<p>2. Center Post - 4 Pcs - 2mx 32 mm diameter GI pipe Sch. 20, enamel painted white, attached with two (2)-35mm ø x 0.15m GI pipe socket 180° apart welded at one end of the pole (4pcs)</p>	
<p>3. Horizontal Strut- 8 Pcs - (.20m x 1.95m) built up 25.4mm ø GI pipe Sch. 20, enamel painted white top and bottom chord welded with 10mm ø deformed bar web members.Rafters- 6 pcs25.4mm ø x (+/-) 2.4m length GI Pipe Sch. 20, enamel painted white, one end bended 150° x 0.15m</p>	
<p>4. Rafters- 6 pcs - 25.4mm ø x (+/-) 2.4m length GI Pipe Sch. 20, enamel painted white, one end bended 150° x 0.15m</p>	
<p>5. Top Cord - 2 pcs - 25.4mm ø x (+/-) 1.90m length GI Pipe Sch. 20, enamel painted white</p>	

Conforme:

Bidder's Company Name

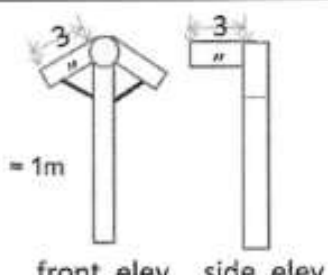
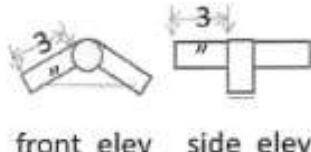
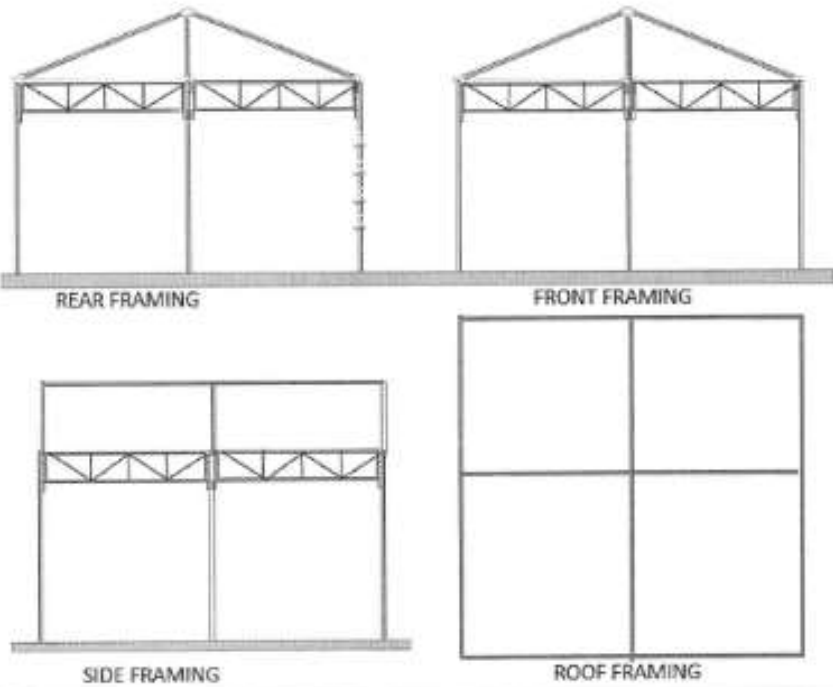
Signature of Authorized Representative

Designation

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

<p>6. Connector and King Post- 2 pcs - see attached sketch/drawing - at least 32mm diameter connectors socket to fit the rafters and 25.4 mms dia post</p>	 <p>front elev side elev</p>
<p>7. Connector center rafter 1 pc - see attached sketch/drawing - at least 32mm diameter connectors socket to fit the rafters</p>	 <p>front elev side elev</p>
<p style="text-align: center;">FRAMING</p>  <p style="text-align: center;">REAR FRAMING FRONT FRAMING</p> <p style="text-align: center;">SIDE FRAMING ROOF FRAMING</p>	

Conforme:

Bidder's Company Name

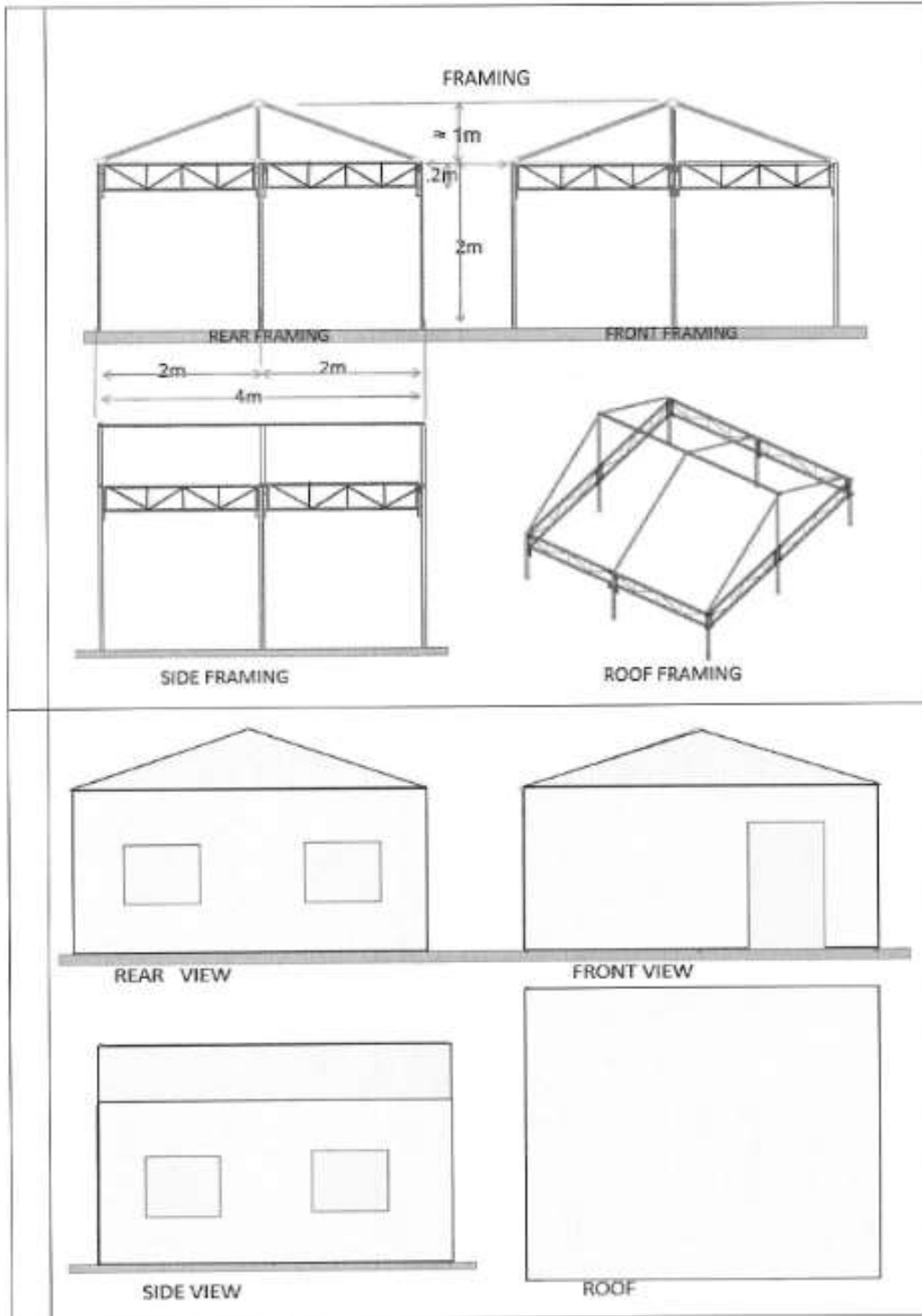
Signature of Authorized Representative

Designation

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES



Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
OFFICE OF CIVIL DEFENSE
CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

TEST AND ACCEPTANCE PROCEDURES FOR THE EMERGENCY FAMILY TENTS 23 NOV 2020
Date:

FOR EMERGENCY FAMILY TENT

I – Pre- Delivery Inspection and Testing

1. Pre-Delivery Inspection by the Joint OCD & PITC Technical Inspection and Acceptance Committee shall be conducted at the Supplier's Facility in the Philippines where the items are complete and ready for inspection.

Additional Requirement: Provide Contractor's Label on the outside cover of the Carry Bag which include:

Supplier's Name:
Contract No.:
Project Name:
Lot No.:

- There will be minimum five (5) members of the Joint OCD & PITC Technical Inspection and Acceptance Committee.
- All costs relative to the pre-delivery inspection including travel, board and lodging and related expenses on locations outside of Metro Manila shall be at the account of the supplier.

2. The pre-delivery test shall follow the procedures below:

- a. Emergency Family Tent components shall be inspected by the Joint OCD and PITC Technical Inspection and Acceptance Committee and visually inspected. Samples shall be taken on items that require testing and shall be subjected to the appropriate testing at the SGS/Intertek/MIRDC includes material testing of the fabric, fire retardant and anti-UV requirement, as applicable using the methods/procedure used for post-qualification purposes.
- b. The items must be tested by the SAME testing facility that issued the test results submitted during Post-Qualification Evaluation Procedures. Since the said Family Tent sample will be subjected to destructive laboratory test, the supplier shall be responsible for its replacement in order to satisfy the required Family Tent quantity. Other items not subject to laboratory test will be visually inspected.
- c. In case of non-compliance with the Technical Specifications on any item/part of the Family Tent as per the test results, the Supplier shall be given a chance to correct the defect found within ten (10) calendar days from receipt of Notice to Correct. Supplier shall be allowed to correct the defect found only once. If the allowable correction is exceeded the Contract shall be terminated.

1

Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF NATIONAL DEFENSE
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CAMP GENERAL EMILIO AGUINALDO, QUEZON CITY, PHILIPPINES

- d. Once all defects are corrected and found compliant with the Technical Specifications after testing, the corresponding item/s in the rest of the Family Tent shall be replaced accordingly.

II- Delivery

1. No partial deliveries allowed.
2. The Supplier shall be responsible in unloading the items from the container to the OCD designated warehouse within Metro Manila. In the absence of materials handling equipment at the site, the Supplier shall provide the necessary equipment such as but not limited to: forklifts, hand pallet truck, etc. at the expense of the Supplier.
3. The Supplier must inform PITC account officer at least seven (7) calendar days prior to the delivery of the Family Tent in the delivery place/site. Failure to give due notice shall be a ground for non-acceptance of delivery.
4. All expenses related to the delivery and acceptance shall be at the account of the supplier.

III- Acceptance Procedure to be conducted by OCD-TIAC and PITC Representative


1. The Emergency Family Tent shall be inspected as to conformity to the technical specifications.
2. The Emergency Family Tent shall be inspected for external defects and cracks at the place of delivery.

Prepared by:


MR. LOUISE MARK U CIRUNAY

Officer-In-Charge, Logistics, Interoperability and Force Management Division
And End-User

Noted by:


DIR. BERNARDO RAFAELITO R. ALEJANDRO IV, CESO IV
D, Operations Service

Approved by:




USEC RICARDO B JALAD
Administrator

2

Conforme:

Bidder's Company Name

Signature of Authorized Representative

Designation

Date



SUPPLY AND DELIVERY OF 3,300 PIECES BRAND NEW EMERGENCY FAMILY TENTS FOR THE OFFICE OF THE CIVIL DEFENSE (OCD)

RFQ Reference No. MPG-EP-2020-11-008

Omnibus Sworn Statement (Revised¹)

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

¹ Revised per GPPB Resolution No. 16-2020 dated 16 September 2020.



Annex II (Page 2 of 3)

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant



Annex II (Page 3 of 3)

SUBSCRIBED AND SWORN to before me this _____ day of _____ at _____, Philippines, by the affiant/s himself/herself/themselves whom I was able to personally identify through his/her/their [*insert type of valid government identification card used*], which he/she/they has/have presented to me.

Witness my hand and seal this ____ day of [*month*] [*year*].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [*date issued*], [*place of issue*]

IBP No. _____ [*date issued*], [*place of issue*]

Doc No. _____

Page No. _____

Book No. _____

Series of _____



PLEASE USE THIS BID FORM. DO NOT RETYPE OR ALTER.

Annex III

**PHILIPPINE INTERNATIONAL TRADING CORPORATION
FINANCIAL QUOTATION FORM
SUPPLY AND DELIVERY OF 3,300 PIECES BRAND NEW EMERGENCY FAMILY TENTS
FOR THE OFFICE OF THE CIVIL DEFENSE (OCD)**

RFQ Reference No. MPG-EP-2020-11-008

EMERGENCY PROCUREMENT

PRICE MUST BE INCLUSIVE OF VAT

PHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATIONPHILIPPINEINTERNATIONALTRADINGCORPORATION

NOTE: Supplier's price proposal/quotation must not exceed the ABC/Ceiling Price per item. The Supplier shall shoulder all transportation costs and bears all risk until the goods have been delivered to the site.

QTY	Description	ABC (PhP)		Supplier's Price Proposal (PhP)	
		Unit Price	Total Price	Unit Price	Total Price
3,300 pcs	Emergency Family Tent	14,423.07	47,596,131.00		

Total Amount in Words:

Note:

- I. Price must be valid for One Hundred Twenty (120) days upon submission of quotation;
- II. The Supplier shall shoulder all transportation costs and bears all risk until the goods have been delivered to the site.
- III. Payment to Supplier of the Contract Price, net of applicable withholding tax shall be made within fifteen (15) days after full delivery, and submission of the required documents as follows:
 1. Original and duplicate **BIR VAT registered Supplier's Invoice** issued under the name of the Office of the Civil Defense (OCD) indicating **OCD TIN**. Entries must be typewritten or computer printed and must be duly acknowledged and received by OCD's authorized representative;
 2. Original and duplicate Delivery Receipt issued under the name of the OCD duly acknowledged and received by OCD's authorized representative and countersigned by PITC QAIT representative; and
 3. Original Joint Certificate of Acceptance issued by authorized representatives of OCD and PITC.

SUPPLIER'S UNDERTAKING

I/We, the undersigned Manufacturer/Supplier, having examined the Technical Documents for this project hereby OFFER to (supply/deliver/perform) the herein described items.

I/We undertake, if our proposal is accepted, to deliver the items in accordance with the terms and conditions contained in the Request for Quotation.

Until a formal Contract is prepared and signed, this proposal is binding on us.

Name of Company (in print)

Signature of Company Authorized Representative

Name & Designation (in print)

Date