

PITC

Philippine International Trading Corporation
BIDS & AWARDS COMMITTEE II

MINUTES OF THE PRE-BID CONFERENCE VIA ZOOM VIDEO CONFERENCE
SUPPLY OF LABOR AND MATERIALS FOR THE CONSTRUCTION OF TRAINING FACILITY
WITH MESS / GALLEY AT MARINE BASE GREGORIO LIM (MBGL), TERNATE CAVITE AND
CONSTRUCTION OF VARIOUS FACILITIES AT MARINE BARRACKS ARTURO ASUNCION
(MBAA), CABATANGAN, ZAMBOANGA CITY FOR THE PHILIPPINE NAVY (PN)

Bid Ref. No. MPG-B2-2020-433

5th Floor Conference Room, PITC – HO, NDC Building
06 November 2020

There having a quorum, Chair convened the meeting at 3:15pm

In attendance are:

| FOR PITC BAC II (via ZOOM) |
|---|
| Atty. Mark Brian A. Dela Cruz, Chairperson |
| Christabelle P. Ebriega, Vice-Chair |
| Myra T. Alvarez, Member |
| Atty. Mitzell Arthur R. Magdaong, Member |
| Joel S. Rodriguez, Member |
| Atty Roxanne Marie Q. Cruz, Alternate Member |
| PITC BAC II – TWG/Secretariat (pls. see attached attendance sheet) |
| PITC – Proponent MPG Ma. Cristina Rosa Bautista Suzanne Marticio |

| FOR PROPONENT – PN (via ZOOM) |
|--|
| Capt. Mederico R Celso PN |
| Ms. Lou Kristen Yaming CE, PMC O-MC4 |
| LCDR Jondel Mark C. Tamaca, PN |
| Lt. Noel T. Braga PN |
| |
| Bidders: 1) Builders Elite Services and Trading 2) Eagle Rock Construction 3) St. Gabriel Builders |

HIGHLIGHTS OF PROCEEDINGS:

- Chair welcomed everyone to the pre-bid conference for the Supply of Labor and Materials for the Construction of Training Facility With Mess / Galley at Marine Base Gregorio Lim (MBGL), Ternate Cavite and Construction of Various Facilities at Marine Barracks Arturo Asuncion (MBAA), Cabatangan, Zamboanga City for the Philippine Navy (PN). After which, Chair acknowledged the presence of the BAC Members and End-users representatives from Philippine Navy via ZOOM.
- Chair also acknowledged the presence of the prospective bidders attending the pre-bid conference via ZOOM.
- Chair discussed the items in the Invitation to Bid, which include among others the following:
 - There are two (2) Lots involved in this project, Bidders may bid for one, or both Lots.
 - To be able to participate in this procurement project, they should have completed one (1) single contract similar to the Project amounting to at least fifty percent (50%) of the ABC adjusted to current prices using the National Statistics Office consumer price index.

For purposes of this project, "similar contracts" shall refer to contracts involving **construction of buildings**.

- At the same time, the bid project is open to Contractors with valid and current Philippine Contractors Accreditation Board (PCAB) License with Classification / Category as shown below, with Minimum Size Range of Small B and Minimum License Category of C or D (hereinafter referred to as the "WORKS") who must be Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Completion of the Works: (*Bidders may refer to Section I. Invitation to Bid, line no. 6, page 5 of the Bidding Documents*)

For Lot no. 1: Within One Hundred Eighty (180) calendar days upon receipt of the Notice of Site Possession.
For Lot no. 2: Within Two Hundred Ten (210) calendar days upon receipt of the Notice of Site Possession

- The Chair explained that the first part of the Bidding Documents is the Instructions to Bidders, which bidders may review at their own free time. The BAC will discuss the documents which bidders need to submit on the scheduled Bid Opening.
- Chair started to discuss the Envelope System:
 - **Envelope System:** The system of submission is a two envelope system wherein **Envelope 1** will contain the eligibility and technical documents and **Envelope 2** will only contain the Financial Bid.
 - **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
 - **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in the Bidding Documents.

ELIGIBILITY DOCUMENTS

| Class "A" Eligibility Requirements | Chair's Instructions |
|---|---|
| SEC/DTI Registration Certificate | <ul style="list-style-type: none"> • For Corporation, submission will be the SEC Registration Certificate. • For the Sole Proprietorship a copy of valid and current DTI business registration; and • For Cooperatives a copy of valid and current Cooperative Development Authority (CDA) |
| Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas. | <p>Bidders must submit 2020 Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidders has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p> |
| Valid and Current Tax Clearance | <p>Bidders must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the bidders that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Bidders to only transact with legitimate employees of BIR.</p> |
| Audited Financial Statements for 2019 and 2018 | <p>Submission will be the 2019 and 2018 Audited Financial Statements comprising of:</p> <ul style="list-style-type: none"> a) Independent Auditor's Report b) Balance Sheet (Statement of Financial Position); and c) Income Statement (Statement of Comprehensive Income). <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> |

| <p>Valid and Current Registration and PhilGEPS Membership Certificate of (Platinum Registration).</p> | <p>If a Bidder is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.</p> <p>However, if any of the documents listed in Annex A of the certificate has expired Bidders must submit the valid and current one.</p> <p>Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.</p> | | | | | | |
|--|---|---------|----------------|---|------------------|---|--|
| <p>Annex I Statement of all its ongoing government and private contracts (including contracts awarded but not yet started), if any, whether similar or not similar in nature and complexity to the contract to be bid</p> | <ul style="list-style-type: none"> • Form "Annex I" is already provided in the Bidding Documents. Bidders to use Annex I; • Transpose the form in Bidder's Company Letterhead; • Bidders to check the box pertaining to the Lot no. being bid; • Bidders to provide the information called for; • Additional sheets can be used for as long as the authorized representative signs the last page | | | | | | |
| <p>Annex I-A Statement of Single Largest Completed Contract similar to the contract to be bid equivalent to at least fifty (50%) of the total ABC of the project (Annex I-A). Similar contracts shall refer to contracts involving construction of buildings.</p> | <ul style="list-style-type: none"> • Bidders to follow the form provided; • Transpose the form in Bidder's Company Letterhead; • Bidders to check the box pertaining to the Lot no. being bid; • Bidders to attach any of the following documents which correspond to the listed Single largest completed contracts per Annex I-A. <ul style="list-style-type: none"> a) Constructor's Performance Evaluation System (CPES)- Final Rating which must be Satisfactory; OR b) Owner's Certificate of Acceptance; OR c) Owner's Certificate of Completion <p>Chair emphasized that if the form has no attachment, the submission will be declared as "failed".</p> | | | | | | |
| <p>Valid and current Philippine Contractors Accreditation Board (PCAB) License with Classification / Category as shown below, with Minimum Size Range of Small B and Minimum License Category of C or D (hereinafter referred to as the "WORKS").</p> | <ul style="list-style-type: none"> • The PCAB License must indicate "PCAB registered contractor for Government Projects" • Bidder must ensure that PCAB license is signed by the owner/authorized officer of their company. <table border="1" data-bbox="742 1288 1508 1400"> <thead> <tr> <th>Lot No.</th> <th>Classification</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>General Building</td> </tr> <tr> <td>2</td> <td>General Building / General Engineering</td> </tr> </tbody> </table> | Lot No. | Classification | 1 | General Building | 2 | General Building / General Engineering |
| Lot No. | Classification | | | | | | |
| 1 | General Building | | | | | | |
| 2 | General Building / General Engineering | | | | | | |
| <p>Annex II Duly signed Certificate of Net Financial Contracting Capacity (NFCC) in accordance with ITB Clause 5.5</p> | <ul style="list-style-type: none"> • A form is provided for as Annex II; • Bidders to check the box pertaining to the Lot no. being bid; • Chair mentioned that the Formula for the NFCC is already provided. The detailed computation using the required formula must be shown as provided for in Annex II; • Chair emphasized that the NFCC, computation must be at least equal to the ABC of the project/s. • The form must be signed by the authorized representative. | | | | | | |
| <p>CLASS "B" DOCUMENTS For Joint Venture</p> | <p>Since prospective Bidders expressed that they will not bid as a Joint Venture, Chair skipped this portion, but stated that just in case any of them decides to enter into Joint Venture, the requirements are found in pages 37 to 30 of the Bidding Documents.</p> | | | | | | |

TECHNICAL DOCUMENTS

| Technical Requirements | Chair's Instructions | | |
|--|--|--|---|
| <p>Annex III Bid Security</p> | <p>Vice-Chair enumerated the types of Bid Security acceptable to PITC. These are:</p> <ul style="list-style-type: none"> a) Bid Securing Declaration <ul style="list-style-type: none"> - A form is provided for as Annex III; - Bidders to check the box pertaining to the Lot no. being bid. <p>Bidder should use the form provided by PITC because it is complete in contents.</p> <p>In order not to miss out on anything, Vice-Chair advised Bidder to photocopy the form or scan it, and then have the authorized representative sign form and have it notarized.</p> <p>The other forms of Bid Security are the following, there must be separate Bid Security if Bidder is Bidding for two (2) Lots:</p> <ul style="list-style-type: none"> b) Cash or Manager's Check issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank. c) Bank Guarantee/ Bank draft or Irrevocable LC equivalent to at least 2% of the ABC; OR d) Surety Bond callable upon demand equivalent to at least 5% of the ABC. <p>In case Bidder will opt for a Surety Bond, The Bidder has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.</p> <p>Vice-Chair advised the Bidder to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.</p> | | |
| <p>Technical Bid Form</p> <p>For Lot no. 1 – Annex IV-A For Lot no. 2 – Annex IV-B</p> | <p>As the form was flashed on the screen, Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • Each Lot has its own Technical Bid Form; • Chair stressed that the Bidders has to use the form in the Bidding Documents. They were advised not to re-type the form; • Bidders to put the word "Comply" on all the line item under the column "Bidder's Statement of Compliance"; • Bidders to specify the Brand and Model no. being offered; • Authorized representative to sign all pages of the technical bid form. <p>Chair reminded the Bidder that if there are any blanks left out unfilled, the TBF will fail because it will mean that the Bidder cannot comply with the technical specifications.</p> | | |
| <p>FOR LOT NO. 1</p> <table border="1" data-bbox="92 1915 738 2072"> <tr> <td data-bbox="92 1915 268 2072">Annex V-A1</td> <td data-bbox="268 1915 738 2072">Scope of Works for the Construction of Training Facility with Mess / Galley for the Philippine Navy (PN)</td> </tr> </table> | Annex V-A1 | Scope of Works for the Construction of Training Facility with Mess / Galley for the Philippine Navy (PN) | <ul style="list-style-type: none"> • Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of the Annex. |
| Annex V-A1 | Scope of Works for the Construction of Training Facility with Mess / Galley for the Philippine Navy (PN) | | |

| FOR LOT NO. 2 | | | | | | | | | | | | | | | | | | |
|--|---|--|--|---------|-----------------|----------------------|---|--|---|---|---|---|---|--------------------------------------|--|--|---|---|
| Annex IV-B1 | Scope of Works for the Construction of Barracks with Water Facilities | <ul style="list-style-type: none"> Bidder's authorized representative/s to sign the "Conforme" box provided on all pages of the Annexes. | | | | | | | | | | | | | | | | |
| Annex IV-B2 | Scope of Works for the Asphaltting of Pavement at Area 5 | | | | | | | | | | | | | | | | | |
| Annex IV-B3 | Scope of Works for the Construction of 2-Storey MultiPurpose Building | | | | | | | | | | | | | | | | | |
| Annex IV-B4 | Scope of Works for the Construction of Multi-Purpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at 1MBde | | | | | | | | | | | | | | | | | |
| Annex IV-B5 | Scope of Works for the Construction of Multi-Purpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at MBLT-5 | | | | | | | | | | | | | | | | | |
| Annex IV-B6 | Scope of Works for the Construction of Multi-Purpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at MBLT-6 | | | | | | | | | | | | | | | | | |
| Notarized Affidavit of Undertaking for the Project's Technical Specifications and its Drawings / Plans For Lot no. 1 – Annex V-A For Lot no. 2 – Annex V-B | | | | | | | | | | | | | | | | | | |
| Project Requirements of the project which shall include the following: | | <ol style="list-style-type: none"> Organizational chart for the contract to be bid; List of contractor's personnel (viz. Project Manager, Project Engineer, two (2) Safety Officers – one (1) for each site, Materials Engineer, and two (2) Foremen – one (1) for each site, to be assigned to the contract to be bid, with their complete qualification and experience data (Bio Data per Annex VI); and List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership and/or certification of availability of equipment from the equipment lessor/vendor for the duration of the project. Additional documents to include: <ol style="list-style-type: none"> Construction Method Construction Schedule (in Gantt Chart or any format) Manpower Schedule (in Gantt Chart or any format) Equipment Utilization Schedule (in Gantt Chart or any format) | | | | | | | | | | | | | | | | |
| Certificate of Site Inspection issued by the following: | | <table border="1"> <thead> <tr> <th>Lot no.</th> <th>Name of Project</th> <th>Name and Destination</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Supply of Labor and Materials for the Construction of Training Facility with Mess / Galley at Marine Base Gregorio Lim (MBGL), Ternate Cavite for the Philippine Navy (PN)</td> <td>CPT RICHIE C LOPEZ PN(M), Acting Facility Branch Chief, Office MC4, PMC, or Authorized Rep.</td> </tr> <tr> <td rowspan="6">2</td> <td>Supply of Labor and Materials for the Construction of Various Facilities at Marine Barracks Arturo Asuncion (MBAA), Cabatangan, Zamboanga City for the Philippine Navy (PN) – One (1) Lot consisting of the following projects:</td> <td rowspan="6">CPT AL-RASID J ABDUL PN(M), G4, MBAA or Authorized Representative</td> </tr> <tr> <td>a. Construction of Barracks with Water Facilities</td> </tr> <tr> <td>b. Asphaltting of Pavement at Area 5</td> </tr> <tr> <td>c. Construction of 2-Storey Multi-Purpose Building</td> </tr> <tr> <td>d. Construction of MultiPurpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at 1MBde</td> </tr> <tr> <td>e. Construction of MultiPurpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at MBLT-5</td> </tr> <tr> <td>f. Construction of MultiPurpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at MBLT-6</td> </tr> </tbody> </table> | | Lot no. | Name of Project | Name and Destination | 1 | Supply of Labor and Materials for the Construction of Training Facility with Mess / Galley at Marine Base Gregorio Lim (MBGL), Ternate Cavite for the Philippine Navy (PN) | CPT RICHIE C LOPEZ PN(M), Acting Facility Branch Chief, Office MC4, PMC, or Authorized Rep. | 2 | Supply of Labor and Materials for the Construction of Various Facilities at Marine Barracks Arturo Asuncion (MBAA), Cabatangan, Zamboanga City for the Philippine Navy (PN) – One (1) Lot consisting of the following projects: | CPT AL-RASID J ABDUL PN(M), G4, MBAA or Authorized Representative | a. Construction of Barracks with Water Facilities | b. Asphaltting of Pavement at Area 5 | c. Construction of 2-Storey Multi-Purpose Building | d. Construction of MultiPurpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at 1MBde | e. Construction of MultiPurpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at MBLT-5 | f. Construction of MultiPurpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at MBLT-6 |
| Lot no. | Name of Project | Name and Destination | | | | | | | | | | | | | | | | |
| 1 | Supply of Labor and Materials for the Construction of Training Facility with Mess / Galley at Marine Base Gregorio Lim (MBGL), Ternate Cavite for the Philippine Navy (PN) | CPT RICHIE C LOPEZ PN(M), Acting Facility Branch Chief, Office MC4, PMC, or Authorized Rep. | | | | | | | | | | | | | | | | |
| 2 | Supply of Labor and Materials for the Construction of Various Facilities at Marine Barracks Arturo Asuncion (MBAA), Cabatangan, Zamboanga City for the Philippine Navy (PN) – One (1) Lot consisting of the following projects: | CPT AL-RASID J ABDUL PN(M), G4, MBAA or Authorized Representative | | | | | | | | | | | | | | | | |
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| | e. Construction of MultiPurpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at MBLT-5 | | | | | | | | | | | | | | | | | |
| f. Construction of MultiPurpose Hall Building (Enlisted Personnel Barracks and Mess Hall) at MBLT-6 | | | | | | | | | | | | | | | | | | |

| <p>Annex VII Certificate of Performance Evaluation</p> | <p>Chair's Instructions are as follows:</p> <ul style="list-style-type: none"> • A form is provided for as Annex VII; • the form must be in the company letterhead of Bidder's Single Largest Completed Contract Client/s; • The rating should be at least SATISFACTORY; AND • Provide all the information called for and the form must be signed by the Bidder's client of the Single Largest Completed Contract of Similar Nature per submitted Annex I-A. | | | | | | | | | | | | | | | | |
|--|---|--------------------|--------------------|---|------------|-------------|---|------------|-------------|-------------|-------------|-------------|-------------|--|--|-------------|--|
| <p>Proof of Authority of the designated representative/s:</p> | <p>1) Duly notarized Special Power of Attorney – For sole proprietorship if owner opts to designate a representative/s; OR</p> <p>2) Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture</p> <p>Provided that in the case of joint venture, each partner shall submit a separate Secretary's Certificate evidencing the authority of the designated representatives for purposes of this bidding. If one of the partners is a sole proprietorship, the owner as reflected in the DTI Registration Certificate must sign personally.</p> <p>If there are more than one authorized representatives, bidders were advised to use the words "OR" or "ANY" of the following as authorized representatives. Otherwise, BAC will look for the signatures of all listed representatives.</p> | | | | | | | | | | | | | | | | |
| <p>Annex VIII Omnibus Sworn Statements using the prescribed form</p> | <p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Bidders to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>Bidders to check the box pertaining to the Lot no. being bid for.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative and notarized.</p> | | | | | | | | | | | | | | | | |
| <p>Financial Documents</p> | <p>Chair's Instructions</p> | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Lot no</th> <th style="width: 40%;">Financial Bid Form</th> <th style="width: 50%;">Bill of Quantities</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Annex IX-A</td> <td style="text-align: center;">Annex IX-A1</td> </tr> <tr> <td rowspan="5" style="text-align: center;">2</td> <td rowspan="5" style="text-align: center;">Annex IX-B</td> <td style="text-align: center;">Annex IX-B1</td> </tr> <tr> <td style="text-align: center;">Annex IX-B2</td> </tr> <tr> <td style="text-align: center;">Annex IX-B3</td> </tr> <tr> <td style="text-align: center;">Annex IX-B4</td> </tr> <tr> <td style="text-align: center;">Annex IX-B5</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Annex IX-B6</td> </tr> </tbody> </table> | Lot no | Financial Bid Form | Bill of Quantities | 1 | Annex IX-A | Annex IX-A1 | 2 | Annex IX-B | Annex IX-B1 | Annex IX-B2 | Annex IX-B3 | Annex IX-B4 | Annex IX-B5 | | | Annex IX-B6 | <p>As the form was flashed on the screen, Chair's instructions are as follows:</p> <ul style="list-style-type: none"> • Each Lot has its own Financial Bid Form; • Bidder has to indicate the bid amount both in figures and in words in the Financial Bid Form which should not exceed the ABC; • Bidder must fill out all line items. If an item is to be given free, bidder must indicate "0". • The Total amount must jibe with the amount in the Financial Bid Form. • Forms to be signed by the bidder's authorized representative. • Items not included in the detailed BOQ, may be included under Miscellaneous items. |
| Lot no | Financial Bid Form | Bill of Quantities | | | | | | | | | | | | | | | |
| 1 | Annex IX-A | Annex IX-A1 | | | | | | | | | | | | | | | |
| 2 | Annex IX-B | Annex IX-B1 | | | | | | | | | | | | | | | |
| | | Annex IX-B2 | | | | | | | | | | | | | | | |
| | | Annex IX-B3 | | | | | | | | | | | | | | | |
| | | Annex IX-B4 | | | | | | | | | | | | | | | |
| | | Annex IX-B5 | | | | | | | | | | | | | | | |
| | | Annex IX-B6 | | | | | | | | | | | | | | | |

- Chair opened the floor for questions/clarifications. Hereunder are the details:

| Bidder's Query | Committee's Reply |
|---|--|
| Regarding the Bio data, is it applicable for key personnel only? Or for all the personnel? | Chair: I mentioned earlier the requirement is a List Contractor's Personnel (Project Manager, Project Engineer, two (2) Safety Officers – one (1) for each site, Materials Engineer, and two (2) Foremen – one (1) for each site to be assigned to the contract to be bid, with their complete qualification and experience data. There's also a form provided in the Bidding Documents. |
| Also, the List of contractor's equipment units, if we are going to attach a contract of leased, do we also need to attach proof of ownership? | Chair: you need to attach proof of ownership OR certification of availability of equipment lessor/vendor for the duration of the project per each item. If you are leasing the equipment, kindly provide us the document showing that you are leasing the equipment. But if you owned the equipment you need to provide the proof of ownership. |
| Sir I want to clarify regarding CPES, one (1) CPES is attached to the SLCC? Correct? And other one is separate? | Chair: those are two different documents, the Annex I-A SLCC you need to attach any of the following documents (CPES or Certificate of Acceptance or Certificate of Completion) that CPES format is from PCAB. And the other one that you are referring to, the Annex VII Certificate of Performance Evaluation that is the PITC format that is provided in the Bidding Documents. You cannot use the Annex VII Certificate of Performance Evaluation as an attachment to Annex I-A SLCC. |
| Eaglerock: regarding the specifications for the desktop, as we reviewed, its no longer available in the market. | Chair: Ma'am in that particular requirement, can you please put that in writing? so we can refer the matter to the end-users. |
| Okay. | |
| None. | Any other questions? |
| | Chair: you may send your queries thru EMAIL (bac2secretariat@pic.gov.ph) and we will expect receive your letters before 13 November 2020 (Friday) . Thank you for your presence for today's pre-bid conference. |

OTHER MATTERS:

- CONTACT PERSON FOR SITE INSPECTION:**

For Lot no. 1:

Cpt. Richie C. Lopez PN (M)
Facility Branch Chief, Office MC4, PMC
Contact No. 0917-847-29664

For Lot no. 2:

Cpt. Al-Rasid J Abdul PN (M)
G4 MBAA
Contact No. 0915-854-2898

- Bidders may write the BAC for concerns/queries until **13 November 2020 (Friday)**. BAC will reply through a Bid Bulletin which will be posted in the PhilGEPS and PITC website (www.pitc.gov.ph).

Request for clarifications may be sent to:

Chair – Bids and Awards Committee II
Philippine International Trading Corporation
5/F NDC Bldg, 116 Tordesillas St, Salcedo Village, Makati City
Email: bac2secretariat@pic.gov.ph

Contact Person:
Ms. Irene G. Alayon
Head – BAC II Secretariat
Tel. 8818-9801 local 310

Note: Maximum size of email with attachment is six (6) MB only.

- The Submission and Opening of Bids is scheduled on **23 November 2020 (Monday, 10:00 AM)**.

ADJOURNMENT

- The pre-bid conference was adjourned at 11:05am.

MINUTES TAKEN BY:


MA. IRISSA ORDILLANO
BAC Secretariat
LMC

APPROVED BY:


ATTY. MARK BRIAN A. DELA CRUZ
BAC-II, Chairperson