



**INVITATION TO BID FOR SUPPLY AND DELIVERY OF
VARIOUS BRAND NEW DESKTOP COMPUTER
FOR THE PHILIPPINE AIR FORCE (PAF)
BID REFERENCE NO. MPG-BI-2020-481**

1. The **Philippine International Trading Corporation** and **Philippine Air Force**, through the AOR Nr 1167 dated 22 January 2020 intends to apply the sum of Pesos: **Five Million Nine Hundred Fourteen Thousand Thirty-Seven & 04/100 only (₱5,914,037.04)** being the ABC to payments under the contract for **Supply and Delivery of Various Desktop Computer for the Philippine Air Force (PAF)/ Bid Ref. No. MPG-B1-2020-481**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Item No.	Description	Qty	ABC (Php) VAT Inclusive
1	Desktop Computer i5	59 units	2,757,114.84 (46,730.76/unit)
2	Desktop Computer i3	95 units	3,156,922.20 (33,230.76/unit)

- Bidder may bid for anyone or both items.
- Separate bid security per item

2. The **Philippine International Trading Corporation (PITC)** and **Philippine Air Force (PAF)** now invite bids from authorized Philippine IT suppliers, dealers or reseller for the above Procurement Project (hereafter referred to as GOODS). Delivery of the Goods for both is required as follows:

Delivery Period	Delivery Place
Within Sixty (60) Calendar Days upon receipt of Notice to Proceed	4211st TOSS, 420 th SW, Clark Air Base, Mabalacat, Pampanga

3. Bidders should have completed, within the **last five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Similar shall mean **“IT Equipment”**

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
5. Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the 2016 revised IRR of RA No. 9184.
6. Prospective Bidders may obtain further information from the **Assigned BAC Secretariat** per schedule at **3/F, NDC Building, 116 Tordesillas Street, Salcedo Village, 1227 Makati City** and inspect the Bidding Documents at the address given below during **9:00AM – 2:00PM on weekdays only**. However, any queries relative to the contents of the bid documents and the project



requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.

Chair, Bids and Awards Committee I
Philippine International Trading Corporation (PITC)
Email: chairbac1@pitc.gov.ph
Note: Maximum size of email with attachment is six (6) MB only.

7. A complete set of Bidding Documents may be acquired by interested Bidders on **26 November 2020** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱3,000.00 each item**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.
8. The **Philippine International Trading Corporation** will hold a Pre-Bid Conference on **04 December 2020, 09:00AM via Video Conference (Zoom)**, which shall be open to prospective bidders.
9. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **11 January 2021, 01:00PM**. Late bids shall not be accepted.
10. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
11. Bid opening shall be on **11 January 2021, 01:00PM via Video Conference (Zoom)**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

For Pre-Bid Conference and Bid Opening

In line with the precautionary health measures being adopted by the agency, prospective bidders interested to join the **Pre-Bid Conference** and **Bid Opening** via video conference (Zoom) may send request for Zoom Link Password to the "**bac1secretariat@pitc1973.onmicrosoft.com**" with the following information together with proof of identity of the attendee **a day before** the scheduled conference.

1. Name of Project	
2. Bid Reference No.	
3. Activity	
4. Company Name	
5. Address	
6. Name of Representative [maximum of two (2)]	
7. Contact Nos.	
8. Email Address (to which all communications from the Bids and Awards Committee shall be sent)	
9. Scanned Copy or Photo of Proof of Identity (Please attach)	



12. The **Philippine International Trading Corporation** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to the **Assigned BAC Secretariat**:

Day	BAC Secretariat	Local Number
Monday	Jane Arcilla / Vivian Villanueva	382 / 315
Tuesday	Irish Ordillano / Vivian Villanueva	394 / 315
Wednesday	Jane Arcilla / Vivian Villanueva	382 / 315
Thursday	Irish Ordillano	394
Friday	Irish Ordillano	394

However, only bidders who purchased the bidding documents may join the Opening of Bids and send their request for Zoom Link Password to **baclsecretariat@pitc1973.onmicrosoft.com** with the above information together with proof of identity of the attendee **a day before** the schedule conference.

For the Pre-bid Conference, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and will prepare the bid documents.

Bidding Document may also be downloaded free of charge from the website of the PhilGEPS and the PITC website. However, only those who have paid the cost of Bidding Documents at least one (1) day before the submission of their bids will be allowed to bid.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

- 1) **Cash Payment** – PITC Cashier will be available from **Tuesday to Thursday** between **10:00AM to 2:00PM**; OR
- 2) **Cash Deposit**

Interested Bidders may send a request letter for Bank Details to the **BAC Secretariat c/o Ma. Theresa Elima at myette.elima@pitc1973.onmicrosoft.com**. Thereafter, proof of payment must be emailed back to the BAC Secretariat.

14. You may visit the following websites:

For downloading of Bidding Documents: **www.pitc.gov.ph**

25 November 2020

CHRISTABELLE P. EBRIEGA
Chairperson, PITC BAC I