



**BIDS AND AWARDS COMMITTEE I**

**SUPPLEMENTAL BID BULLETIN NO. 1**

**SUPPLY AND DELIVERY OF THREE HUNDRED FIVE (305) UNITS BRAND NEW  
AUTOGATED NIGHT VISION DEVICE (MONOCULAR) FOR THE PHILIPPINE NATIONAL  
POLICE (PNP)**

**BID REF. NO. GPG-B1-2020-475**

This **Supplemental/Bid Bulletin No. 1** is hereby issued to further clarify, modify and amend the provisions in the Bidding Documents and in response to query from prospective bidders.

• **Amendments to the Bidding Documents:**

FROM		TO			
Section IV. Schedule of Requirements		Section IV. Revised Schedule of Requirements			
TO ADD:					
2.	LIST AND SPECIFY THE BRAND AND MODEL NUMBER BEING OFFERED:		To be submitted during the Bid Submission		
	<table border="1"> <tr> <th align="center">ITEM DESCRIPTION</th> <th align="center">BRAND AND MODEL NO.</th> </tr> <tr> <td>AUTOGATED NIGHT VISION DEVICE (MONOCULAR)</td> <td></td> </tr> </table>	ITEM DESCRIPTION		BRAND AND MODEL NO.	AUTOGATED NIGHT VISION DEVICE (MONOCULAR)
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AUTOGATED NIGHT VISION DEVICE (MONOCULAR)					
(Numbering of succeeding requirements are hereby adjusted)					
2.	Product Brochure and/or Technical Data Sheet for of the brand/model of the Night Vision Device being offered showing compliance to the technical specifications.  Notes: • Bidder must indicate/ specify the Brand and Model No. being offered. • If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.	To be submitted during the Bid Submission			
3.	Product Brochure and/or Technical Data Sheet for of the brand/model of the Night Vision Device being offered showing compliance to the technical specifications.  Notes: <b>DELETED</b> • If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.	To be submitted during the Bid Submission			
3.	For Manufacturers: Certification that the bidder has been in the business of manufacturing Security Equipment;  For First Tier Distributors: Valid and Current Certificate of Distributorship/Resellership of the item being offered, issued by the principal manufacturer.	To be submitted during the Bid Submission			
4.	For Manufacturers: Certification that the bidder has been in the business of manufacturing Security Equipment;  <b>For First Tier Distributors: Valid and Current Certificate of Distributorship of the item being offered, issued by the principal manufacturer.</b>	To be submitted during the Bid Submission			



Section VIII. Checklist of Technical and Financial Documents	Section VIII. Revised Checklist of Technical and Financial Documents				
<p>TO ADD:</p> <p>2) LIST AND SPECIFY THE BRAND AND MODEL NUMBER BEING OFFERED:</p> <table border="1" data-bbox="287 451 1414 580"> <thead> <tr> <th data-bbox="287 451 682 500">ITEM DESCRIPTION</th> <th data-bbox="682 451 1414 500">BRAND AND MODEL NO.</th> </tr> </thead> <tbody> <tr> <td data-bbox="287 500 682 580">AUTOGATED NIGHT VISION DEVICE (MONOCULAR)</td> <td data-bbox="682 500 1414 580"></td> </tr> </tbody> </table> <p>(Numbering of succeeding requirements are hereby adjusted)</p>		ITEM DESCRIPTION	BRAND AND MODEL NO.	AUTOGATED NIGHT VISION DEVICE (MONOCULAR)	
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<p>3) Product Brochure and/or Technical Data Sheet for of the brand/model of the Night Vision Device being offered showing compliance to the technical specifications.</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>Bidder must indicate/specify the Brand and Model No. being offered.</li> </ul> <p>If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.</p>	<p>4) Product Brochure and/or Technical Data Sheet for of the brand/model of the Night Vision Device being offered showing compliance to the technical specifications.</p> <p>Notes:</p> <ul style="list-style-type: none"> <li><b>DELETED</b></li> </ul> <p>If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.</p>				
<p>4) For Manufacturers: Certification that the bidder has been in the business of manufacturing Security Equipment;</p> <p>For First Tier Distributors: Valid and Current Certificate of Distributorship/Resellership of the item being offered, issued by the principal manufacturer.</p> <p>Note: If not in English, must be subject to requirement per Clause 10.3 of the Instruction to Bidders</p>	<p>5) For Manufacturers: Certification that the bidder has been in the business of manufacturing Security Equipment;</p> <p><b>For First Tier Distributors: Valid and Current Certificate of Distributorship of the item being offered, issued by the principal manufacturer.</b></p> <p>Note: If not in English, must be subject to requirement per Clause 10.3 of the Instruction to Bidders</p>				
<p><b>Section IX. Bidding Forms (Revised)</b></p>					
<p>TO ADD:</p> <p><b>COMMITTED LINE OF CREDIT (Sample Form)</b></p>					
<p>TO ADD:</p> <p><b>UNDERTAKING TO PURSUE COUNTERTRADE (Sample Form)</b></p>					

• **Reply to Query:**

<p><b>QUERY 1</b></p>	<p>Our concern is will you consider “Assault Rifles” as similar contract for this project in order to encourage more bidders to join? Afterall, the night vision devices are used in conjunction with assault rifles.</p>
<p><b>BAC/ PNP REPLY 1</b></p>	<p><b>Request Denied.</b> The Assault Rifles was not listed as item belonging to ISO and ATO, hence that Assault Rifle as Similar Contract for ANVD cannot be considered.</p>



This **Supplemental Bid Bulletin No. 1** shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For the guidance and information of all concerned.

Issued this **6<sup>th</sup> day of January 2021** in Makati City.

**Reviewed and approved by:**

**(Sgd.)CHRISTABELLE P. EBRIEGA**  
Chair, Bids and Awards Committee I (BAC I)

**(Sgd.)MYRA CHITELLA T. ALVAREZ**  
Vice Chair

**(Sgd.)JOEL S. RODRIGUEZ**  
Member

**(Sgd.)ATTY. ROXANNE MARIE Q. CRUZ**  
Member

**(Sgd.)ATTY. MITZELL ARTHUR R. MAGDAONG**  
Member

**Concurred by:**

**(Sgd.)PCOL WILSON D SOLIBA**  
BAC Provisional Member – PNP



## Revised Schedule of Requirements

Item	Description	Delivery Date				
1.	<p>SUPPLY AND DELIVERY OF THREE HUNDRED FIVE (305) UNITS BRAND NEW AUTOGATED NIGHT VISION DEVICE (MONOCULAR) FOR THE PHILIPPINE NATIONAL POLICE (PNP)</p> <p><b>Delivery Place:</b> Logistics Support Service (LSS) Warehouse, Camp Bagong Diwa, Bicutan, Taguig City (Per PNP Distribution List (Reference: <b>Annex 4</b>))</p> <p>All items must first be delivered at LSS Warehouse, Camp Bagong Diwa, Bicutan, Taguig City for inspection as to quantity and recording of lot/serial numbers, prior to delivery at the Delivery Sites.</p>	<p>Within One Hundred Eighty (180) calendar days from receipt of Notice to Proceed (NTP)</p>				
2.	<p style="text-align: center;">LIST AND SPECIFY THE BRAND AND MODEL NUMBER BEING OFFERED:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">ITEM DESCRIPTION</th> <th style="width: 50%; text-align: center;">BRAND AND MODEL NO.</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">AUTOGATED NIGHT VISION DEVICE (MONOCULAR)</td> <td></td> </tr> </tbody> </table>	ITEM DESCRIPTION	BRAND AND MODEL NO.	AUTOGATED NIGHT VISION DEVICE (MONOCULAR)		<p>To be submitted during the Bid Submission</p>
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4.	<p>For Manufacturers: Certification that the bidder has been in the business of manufacturing Security Equipment;</p> <p>For First Tier Distributors: Valid and Current Certificate of Distributorship of the item being offered, issued by the principal manufacturer.</p>	<p>To be submitted during the Bid Submission</p>				
5.	<p>Valid and current ISO Certification in the name of the manufacturer of the Night Vision Device issued by an Independent Certifying Agency. The ISO Certification must cover the manufacture/design or production of Optic Device.</p> <p>Note: If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders.</p>	<p>To be submitted during the Bid Submission</p>				
6.	<p>Certificate of Performance Evaluation with a rating of Very Satisfactory issued by the Largest Contract/s Client/s of the bidder per submitted Statement of Single Largest Completed Contract(s).</p> <ol style="list-style-type: none"> <li>a) Timely delivery;</li> <li>b) Compliance to Technical Specifications and Performance;</li> <li>c) Warranty; and</li> <li>d) After Sales Service</li> </ol>	<p>To be submitted during the Bid Submission</p>				



Item	Description	Delivery Date
7.	For Foreign Manufacturers: Notarized Affidavit of Undertaking to submit the SEC Certificate of Registration and/or the authorization or License issued by the appropriate government agency per GPPB Resolution No. 25-2019, dated 30 October 2019 within ten (10) calendar days from receipt of the Notice of Award (as applicable).	To be submitted during the Bid Submission
8.	Certification for the following: <ul style="list-style-type: none"> <li>• Bidder has no overdue deliveries or unperformed services intended for PITC and/or PNP; <b>and</b></li> <li>• Did not participate as a consultant to the Philippine National Police (PNP) or PITC relative to this procurement.</li> </ul>	To be submitted during Post Qualification
9.	Lowest/ Single Calculated Bidder shall submit one (1) sample of Night Vision Device with brochure for physical, visual and dimensional inspection which must conform to the NAPOLCOM approved technical specification and PNP Test Parameter for NVD (Annex 3) within seven (7) calendar days from receipt of Notice of SCB/LCB	To be submitted during Post Qualification
10.	Submission of Countertrade Undertaking as part of Post Qualification if declared as Single/Lowest Calculated Bidder.	To be submitted during Post Qualification
11.	Copy of License, Permit or Certification issued by the appropriate government office of the manufacturer's country of origin allowing to export of the goods to the Philippines for procurement and use of the Philippine National Police. Furthermore, the bidder must submit a Letter requesting for an End-User Certificate (EUC) and Import Permit (IP) for items coming abroad. Attached to the aforesaid letter are respective sample copies of the EUC and IP in accordance with the required and authorized format of the country of origin, if applicable.  However, if the required number of items are already available in the Philippines, the bidder shall issue a notarized certification to that effect.	To be provided if awarded the Contract
12.	<b>Licenses and Permits per equipment:</b> Supplier shall be responsible for securing the required permits/licenses, if any for the importation and delivery of the items to the site.	To be provided if awarded the Contract
13.	<b>Operation and Maintenance Manuals:</b> Supplier shall provide Operation and Maintenance Manual in English for each unit upon delivery to PNP.	To be submitted upon Delivery together with the Night Vision Device



Item	Description	Delivery Date
14.	<p><b>Warranty</b></p> <ul style="list-style-type: none"> <li>• Two (2) years on parts and service from date of final acceptance.</li> <li>• Warranty Certificate shall include the Serial Number per Unit</li> <li>• Warranty shall cover full replacement of defective items, including labor, spare parts and material, free of charge.</li> <li>• During the warranty period, the response time for technical repair/ assistance requests is within two (2) working days after receipt of Notice/Advice for Service/Repair.</li> </ul> <p>Further, should accredited service center/s relocate/transfer, a written notification will be sent to the PNP and/or PITC on the new address, contract numbers and the name of the contact person/s.</p>	Warranty shall commence from the issuance of Certificate of Acceptance.
15.	<p><b>Replacement of Defective Items</b></p> <p>Certificate of Replacement of Defective Units issued in favor of the PNP which covers the following:</p> <ol style="list-style-type: none"> <li>The Supplier shall replace any newly delivered unit found to be defective and with failures;</li> <li>Replacement shall be made within fifteen (15) calendar days after receipt of Notice from PNP/PITC;</li> <li>All expenses shall be for the account of the Supplier.</li> </ol>	To be conducted upon Delivery
16.	<p><b>After Sales Service and Availability of Spare Parts Certificate issued in favor the PNP which covers:</b></p> <ul style="list-style-type: none"> <li>• Availability of Spare Parts of the same or better specifications for the next five (5) years after the expiration of warranty period;</li> <li>• Supplier to provide technical response for after sales service and repairs as required by the PNP.</li> </ul>	To be conducted upon Delivery
17.	As one of documentary requirements for payment (as applicable), submit certified true copy of pertinent tax receipts and duties paid on the imported parts/equipment pursuant to COA Memo No. 90-684 dated Dec.05,1990/Administrative Order No. 200 dated Nov. 20,1990. For locally purchased materials, the BIR registered sales invoice of the seller is applicable.	Documentary requirement for Payment

**I hereby certify to comply and deliver all the above requirements.**

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature Over Printed Name of Representative

\_\_\_\_\_  
Date



## ***Revised Checklist of Technical and Financial Documents***

### **I. TECHNICAL COMPONENT ENVELOPE**

#### ***Class "A" Documents***

##### **Legal Documents**

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);

OR

- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,

And

- (c) Mayor's or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;

In case or recently expired Mayor's / Business permits, said permit shall be submitted together with the official receipt as proof that the bidder has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement.

And

- (d) Valid and Current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018

##### **Technical Documents**

- (e) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

and

- (f) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents;

"Similar" contract shall mean Internal Security Operations or Anti-Terrorism or Special Operations Equipment.

Any of the following documents must be submitted/attached corresponding to listed completed largest contracts:

- (a) Copy of End User's Acceptance; OR
- (b) Copy of Official Receipt/s; OR
- (c) Copy of Sales Invoice with Collection Receipt/s;

and



- (g) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;

OR

Original copy of Notarized Bid Securing Declaration;

and

- (h) Technical Requirements

- 1) Duly Complied Section VI. Schedule of Requirements

- 2) Duly Complied Section VII. Technical Specifications

- 3) **LIST AND SPECIFY THE BRAND AND MODEL NUMBER BEING OFFERED:**

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- 4) **Product Brochure and/or Technical Data Sheet for of the brand/model of the Night Vision Device being offered showing compliance to the technical specifications.**

Notes:

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- 5) **For Manufacturers: Certification that the bidder has been in the business of manufacturing Security Equipment;**

**For First Tier Distributors: Valid and Current Certificate of Distributorship of the item being offered, issued by the principal manufacturer.**

Note: If not in English, must be subject to requirement per Clause 10.3 of the Instruction to Bidders

- 6) Valid and current ISO Certification in the name of the manufacturer of the Night Vision Device issued by an independent certifying agency. The ISO Certification must cover the manufacture/design or production of Optic Device:

6.1. Note: If not in English, must be subject to requirement per Clause 10.3 of the Instructions to Bidders

- 7) Certificate of Performance Evaluation with a rating of Very Satisfactory issued by the Largest Contract/s Client/s of the bidder per submitted Statement of Single Largest Completed Contract(s).

- a) Timely delivery;
- b) Compliance to Technical Specifications and Performance;
- c) Warranty; and
- d) After Sales Service





And

- (i) Original duly signed Omnibus Sworn Statement (OSS);  
and as applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

**Financial Documents**

- (j) The Supplier's audited financial statements for 2019 and 2018 (in comparative form or separate reports):
- a) Independent Auditor's Report;
  - b) Balance Sheet (Statement of Financial Position); and
  - c) Income Statement (Statement of Comprehensive Income)

Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.

And

- (k) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);

or

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

***Class "B" Documents***

- (l) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

or

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

**Other documentary requirements under RA No. 9184 (as applicable)**

- (m) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (n) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**25 FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Bid Form; and
- (b) Original of duly signed and accomplished Price Schedule(s)



## **Section IX. Bidding Forms (Revised)**



Sample Form

**(Bidder’s Company Letterhead)**

**SUPPLY AND DELIVERY OF THREE HUNDRED FIVE (305) UNITS BRAND NEW  
AUTOGATED NIGHT VISION DEVICE (MONOCULAR) FOR THE**

**PHILIPPINE NATIONAL POLICE (PNP)**

**Bid Reference No. GPG-B1-2020-475**

**Approved Budget for the Contract – P94,998,960.00**

**Statement of All Ongoing Government and Private Contracts, including contracts  
awarded but not yet started, if any**

NAME OF CLIENT	NAME OF THE CONTRACT	DATE AND STATUS OF THE CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	VALUE OF OUTSTANDING CONTRACTS	DATE OF DELIVERY	PURCHASE ORDER NUMBER/S OR DATE OF CONTRACT/S

**Instruction:**

1. Statement of all on going contracts including those awarded but not yet started (government and private contracts which may be similar or not similar to the project being bidden).
2. If there is no ongoing contract including those awarded but not yet started as of the aforementioned period, state none or equivalent term.
3. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Name & Signature of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date



Sample Form

**(Bidder’s Company Letterhead)**

**SUPPLY AND DELIVERY OF THREE HUNDRED FIVE (305) UNITS BRAND NEW  
AUTOGATED NIGHT VISION DEVICE (MONOCULAR) FOR THE  
PHILIPPINE NATIONAL POLICE (PNP)**

**Bid Reference No.: GPG-B1-2020-475**

**Approved Budget for the Contract – ₱94,998,960.00**

**Statement of Single Largest Completed Contract of Similar Nature within the Last  
Five (5) Years from date of submission and receipt of bids**

Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.

Similar nature shall mean “**Internal Security Operations or Anti-Terrorism or Special Operations Equipment**”.

NAME OF CLIENT	NAME OF THE CONTRACT	DATE OF THE CONTRACT	KINDS OF GOODS	AMOUNT OF CONTRACT	DATE OF DELIVERY	Please attach any of the ff: a) Official Receipt No. & Date, <u>OR</u> b) End User’s Acceptance Date <u>OR</u> c) Collection Receipt with Sales Invoice

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Name & Signature of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date



## Bid Securing Declaration Form<sup>1</sup>

*[shall be submitted with the Bid if bidder opts to provide this form of bid security]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_) S.S.

### **BID SECURING DECLARATION** **Bid Ref. No.: *[Insert number]***

To: **Philippine International Trading Corporation**

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_ day of *[month]* *[year]* at *[place of execution]*.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*

*[Insert signatory's legal capacity]*

Affiant

### **[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

<sup>1</sup> Pursuant to GPPB Resolution No. 16-2020 dated 16 September 2020



**(Bidder's Client's Company Letterhead)**

**SUPPLY AND DELIVERY OF THREE HUNDRED FIVE (305) UNITS BRAND NEW  
AUTOGATED NIGHT VISION DEVICE (MONOCULAR) FOR THE  
PHILIPPINE NATIONAL POLICE (PNP)**

**Bid Reference No.: GPG-B1-2020-475**

**Approved Budget for the Contract – P94,998,960.00**

**CERTIFICATE OF PERFORMANCE EVALUATION**

*[To be issued by the Bidder's Single Largest Completed Contract/s with a rating  
of at least Very Satisfactory]*

This is to certify that \_\_\_\_\_ **(NAME OF BIDDER)** \_\_\_\_\_ has supplied our company/agency with \_\_\_\_\_ **(Name of Product/s)** \_\_\_\_\_. Based on our evaluation on timely delivery, compliance to specifications and performance, warranty and after sales service, we give \_\_\_\_\_ **(NAME OF BIDDER)** \_\_\_\_\_ a rating of:

- EXCELLENT
- VERY SATISFACTORY
- SATISFACTORY
- POOR

This Certification shall form part of the Technical Documentary Requirements in line with \_\_\_\_\_ **(Name of Bidder)** \_\_\_\_\_ participation for **Supply and Delivery of Three Hundred Five (305) Units Brand New Autogated Night Vision Device (Monocular) for the Philippine National Police (PNP).**

Issued this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in \_\_\_\_\_, Philippines

\_\_\_\_\_  
Name of Company (Bidder's Client)

\_\_\_\_\_  
Full Name of Authorized Representative

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Tel. No./Fax

\_\_\_\_\_  
E-mail Address



## Omnibus Sworn Statement (Revised<sup>1</sup>)

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

*[If a sole proprietorship:]* I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

*[If a partnership, corporation, cooperative, or joint venture:]* I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

*[If a sole proprietorship:]* As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

*[If a partnership, corporation, cooperative, or joint venture:]* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

<sup>1</sup> Pursuant to GPPB Resolution No. 16-2020 dated 16 September 2020

6. *[Select one, delete the rest:]*

*[If a sole proprietorship:]* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;



*[If a partnership or cooperative:]* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*[If a corporation or joint venture:]* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_ day of \_\_, 20\_\_ at \_\_\_\_\_, Philippines.

*[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]*  
*[Insert signatory's legal capacity]*  
Affiant





**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines, by the affiant/s himself/herself/themselves whom I was able to personally identify through his/her/their [*insert type of valid government identification card used*], which he/she/they has/have presented to me.

Witness my hand and seal this \_\_\_\_ day of [*month*] [*year*].

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [*date issued*], [*place of issue*]

IBP No. \_\_\_\_\_ [*date issued*], [*place of issue*]

Doc No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_



Sample Form

**(Bidder's Company Letterhead)**

**SUPPLY AND DELIVERY OF THREE HUNDRED FIVE (305) UNITS BRAND NEW AUTOGATED NIGHT VISION DEVICE (MONOCULAR) FOR THE**

**PHILIPPINE NATIONAL POLICE (PNP)**

**Bid Reference No.: GPG-B1-2020-475**

**Approved Budget for the Contract – P94,998,960.00**

**CERTIFICATE OF NET FINANCIAL CONTRACTING CAPACITY  
(Please show figures at how you arrived at the NFCC)**

This is to certify that our **Net Financial Contracting Capacity (NFCC)** is **Philippine Pesos** (P \_\_\_\_\_) which is at least equal to the total ceiling price we are bidding. The amount is computed as follows:

<b>CA</b>	=	Current Assets	₱
<b>Less:</b>			-
<b>CL</b>	=	Current Liabilities	
<b>Sub-Total 1</b>			₱
			X 15
<b>Sub-Total 2</b>			₱
<b>Less:</b>			-
<b>C</b>	=	value of all outstanding or uncompleted portions of the projects under on-going contracts, including awarded contracts yet to be started coinciding with the contract for this Project	₱
<b>NFCC</b>			₱

Issued this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
**Name & Signature of Authorized Representative**

\_\_\_\_\_  
**Position**

\_\_\_\_\_  
**Date**

**Notes:**

1. The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.
2. The value of all outstanding or uncompleted contracts refers to those listed in Annex I.
3. The detailed computation must be shown using the required formula provided above.
4. The NFCC computation must at least be equal to the ABC of the project.



**Sample Form**

(Name of Bank)

**COMMITTED LINE OF CREDIT**

Date: \_\_\_\_\_

**PHILIPPINE INTERNATIONAL TRADING CORPORATION**

NDC Building, 116 Tordesillas St.  
Salcedo Village, Makati City

CONTRACT/PROJECT	:	_____
COMPANY/FIRM	:	_____
ADDRESS	:	_____
BANK/FINANCING INSTITUTION	:	_____
ADDRESS	:	_____
AMOUNT	:	_____

This is to certify that the above Bank/Financing Institution with business address indicated above, has granted the (Supplier/Distributor/Manufacturer/Contractor), a credit line in the amount specified above which shall be used to finance the performance of the above-mentioned contract.

The credit line shall be available from \_(date of bid submission)\_ and such line of credit shall be maintained until issuance of Certificate of Acceptance of the goods/services subject of the Contract/project by the joint PITC and \_\_\_\_\_ Representatives.

This Certification is being issued in favor of said (Supplier/Distributor Manufacturer/ Contractor) in connection with the bidding requirement of the Philippine International Trading Corporation for the above-mentioned Contract/Project. We are aware that any false statements issued by us will make us liable for perjury.

This committed line of credit cannot be terminated or cancelled without the prior written approval of Philippine International Trading Corporation.

\_\_\_\_\_  
Name and Signature of Authorized Financing Institution Office

\_\_\_\_\_  
Official Designation

**Concurred by:**

\_\_\_\_\_  
Name & Signature of (Supplier/Distributor/Manufacturer/Contractor's) Authorized Representative

\_\_\_\_\_  
Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant exhibited to me his/her competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice \_\_\_\_\_ issued \_\_\_\_\_ at \_\_\_\_\_, Philippines.

NOTARY PUBLIC

Doc. No. : \_\_\_\_\_  
Page No. : \_\_\_\_\_  
Book No. : \_\_\_\_\_  
Series of : \_\_\_\_\_



## Bid Form

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Date: \_\_\_\_\_

Bid Ref. No: \_\_\_\_\_

To: **PHILIPPINE INTERNATIONAL TRADING CORPORATION**

Having examined the Bidding Documents including the Supplemental/Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Bidding Documents;
- b. to provide a performance security in the form, amounts, and within the times prescribed in the Bidding Documents;
- c. to abide by the Bid Validity Period specified in the Bidding Documents and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the Bidding Documents.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_

Legal capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_

Date: \_\_\_\_\_



**Price Schedule for Goods Offered from Within the Philippines**  
*[shall be submitted with the Bid if bidder is offering goods from within the Philippines]*

**For Goods Offered from Within the Philippines**

Name of Bidder \_\_\_\_\_

Bid Ref. No. \_\_\_\_\_ Page \_\_\_\_ of \_\_\_\_

Lot No. \_\_\_\_\_

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



**Price Schedule for Goods Offered from Abroad**  
*[shall be submitted with the Bid if bidder is offering goods from Abroad]*

**For Goods Offered from Abroad**

Name of Bidder \_\_\_\_\_

Bid Ref. No. \_\_\_\_\_ Page \_\_\_ of \_\_\_

Lot No. \_\_\_\_\_

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)

Name: \_\_\_\_\_

Legal Capacity: \_\_\_\_\_

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of: \_\_\_\_\_



**Contract Agreement Form for the Procurement of Goods (Revised<sup>1</sup>)**  
*[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]*

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**CONTRACT AGREEMENT**

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Bidding Documents;
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the Bidding Documents. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.
4. The [Name of the procuring entity] agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.



IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

*[Insert Name and Signature]*

*[Insert Name and Signature]*

*[Insert Signatory's Legal Capacity]*

*[Insert Signatory's Legal Capacity]*

*for:*

*for:*

*[Insert Procuring Entity]*

*[Insert Name of Supplier]*

**Acknowledgment**

*[Format shall be based on the latest Rules on Notarial Practice]*

<sup>1</sup> Pursuant to GPPB Resolution No. 16-2020 dated 16 September 2020





## Performance Securing Declaration (Revised<sup>1</sup>)

*[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]*

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REPUBLIC OF THE PHILIPPINES)  
CITY OF \_\_\_\_\_ ) S.S.

### PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

**IN WITNESS WHEREOF**, I/We have hereunto set my/our hand/s this \_\_\_\_ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS  
AUTHORIZED REPRESENTATIVE]  
[Insert signatory's legal capacity]  
Affiant*

### **[Jurat]**

*[Format shall be based on the latest Rules on Notarial Practice]*

<sup>1</sup> Pursuant to GPPB Resolution No. 16-2020 dated 16 September 2020 and GPPB Resolution No. 09-2020 dated 07 May 2020 to be used as an alternate performance security during a state of calamity or imposition of community quarantine.



**Special Bank Guarantee or Irrevocable Standby Letter of Credit  
(For Retention Money, As Applicable)**

To : \_\_\_\_\_

Date : \_\_\_\_\_

WHEREAS, \_\_\_\_\_ with principal offices located at \_\_\_\_\_ (hereinafter called "the Contractor/Supplier") has undertaken, in pursuance of \_\_\_\_\_ dated \_\_\_\_\_ to execute supply of \_\_\_\_\_ at \_\_\_\_\_.

AND WHEREAS, it has been stipulated by you in the said Contract that the Contractor/Supplier shall furnish you with a Special Bank Guarantee / Irrevocable Standby Letter of Credit (as applicable) by an authorized bank for the sum specified therein as security for compliance with their obligations in accordance to with the contract, including a warranty that the GOODS supplied are free from patent and latent defects and performance of corrective work for any manufacturing defects will be undertaken as required and that all the conditions imposed under the contract shall been fully met;

AND WHEREAS, we have agreed to give the Contractor/Supplier such a Special Bank Guarantee/ Irrevocable Letter of Credit (as applicable);

NOW THEREFORE, we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of **PhP** \_\_\_\_\_ proportions of currencies in which the Contract Price is payable, and we undertake to pay you, **upon you first written demand and without cavil or argument, any sum or sums within the limits of PhP** \_\_\_\_\_ as aforesaid without you needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby further affirm that this bank guarantee/standby letter of credit (as applicable) is *irrevocable* and intended to answer for the performance of corrective work for any manufacturing defects, to warrant that the goods supplied are free from patent and latent defects and to warrant that all conditions imposed under the contract have been fully met by the Contractor/Supplier.

We hereby waive the necessity of your demanding the said debt from the Contractor/Supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until \_\_\_\_\_ or a minimum of one (1) year, whichever comes later.

**SIGNATURE AND SEAL OF THE GUARANTOR**

\_\_\_\_\_  
NAME OF BANK

\_\_\_\_\_  
ADDRESS



**Form of Performance Security (Bank Guarantee)**

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To : **PHILIPPINE INTERNATIONAL TRADING CORPORATION**  
*National Development Company (NDC) Building*  
*116 Tordesillas Street, Salcedo Village, 1227 Makati City*

WHEREAS, *[insert name and address of Supplier]* (hereinafter called the "Supplier") has undertaken, in pursuance of Contract No. *[insert number]* dated *[insert date]* to execute *[insert name of contract and brief description]* (hereinafter called the "Contract");

AND WHEREAS, it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS, we have agreed to give the Supplier such a Bank Guarantee;

NOW THEREFORE, we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Supplier, up to a total of *[insert amount of guarantee]*<sup>1</sup> proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of *[insert amount of guarantee]* as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there under or of any of the Contract documents which may be made between you and the Supplier shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the date of your issuance of the Notice of Final Acceptance.

SIGNATURE AND SEAL OF THE GUARANTOR \_\_\_\_\_

NAME OF BANK \_\_\_\_\_

ADDRESS \_\_\_\_\_

DATE \_\_\_\_\_

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<sup>1</sup> An amount is to be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract.



Sample Form

**(Bidder's Company Letterhead)**

**UNDERTAKING TO PURSUE COUNTERTRADE**

**SUPPLY AND DELIVERY OF THREE HUNDRED FIVE (305) UNITS BRAND NEW AUTOGATED NIGHT VISION DEVICE (MONOCULAR) FOR THE PHILIPPINE NATIONAL POLICE (PNP)**

**Bid Reference No.: GPG-B1-2020-475**

**Approved Budget for the Contract – P94,998,960.00**

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Pursuant to E.O. 120 s. 1993 relative to the adoption of COUNTERTRADE in foreign procurements or importations of the government valued at US\$1 Million and above (or its equivalent in Philippine or other convertible currency), and as part of the bid requirements for the above project, the undersigned supplier hereby commits that should it be awarded Contract(s) by the Philippine International Trading Corporation ("PITC"), the aggregate value of which amounts to at least US\$1 Million and above (or its equivalent in Pesos) over a period of one (1) year from date of award for the 1st project with PITC, it shall, directly or through a nominated third party, undertake countertrade/offset arrangements equivalent to at least fifty percent (50%) of the total aggregate value of the Contract(s) awarded, such as, but not limited to:

**Offsets (investments, technology transfer arrangements, training and skills upgrade and related activities) that will benefit the Philippine National Police (PNP) as may be agreed upon by the PITC and the Supplier.**

The undersigned hereby further commits to sign a Countertrade Agreement with the PITC outlining the terms and conditions of this countertrade program within ninety (90) days from signing of the pertinent project contract(s)/purchase orders.

This Undertaking shall form part of the Post Qualification Requirement for the aforesaid procurement project.

Issued this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in \_\_\_\_\_, Philippines.

Name of Company  
(Supplier)

Full Name of Authorized Representative

Address

Signature of Authorized Representative

Tel. No./Fax

E-mail Address