



**Philippine International Trading Corporation  
BIDS & AWARDS COMMITTEE I**

**MINUTES OF THE PRE-BID CONFERENCE  
SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) ITEM  
BRAND NEW AIR-CONDITIONING UNITS FOR THE NATIONAL BUREAU OF  
INVESTIGATION (NBI)  
BID REF. NO. GPG-B1-2020-220 3<sup>rd</sup> Rebid  
20 August 2020, 5<sup>th</sup> Floor Conference Room**

There being a quorum, Chair convened the meeting at 3:10 pm.

In attendance are:

<b>FOR PITC BAC-I</b>
Christabelle P. Ebriega, Chairperson (via ZOOM)
Atty. Ma. Gudelia C. Guese, Chair
Myra T. Alvarez, Member
Joel S. Rodriguez, Member
Atty. Mitzell Arthur R. Magdaong, Alternate Member (via ZOOM)
PITC TWG/BAC Secretariat (as per attached attendance Sheet)

<b>FOR PROPONENT – NBI (via ZOOM)</b>
Jay James Arroyo
Atty. Dennis S. Siyhian

**HIGHLIGHTS OF PROCEEDINGS:**

- Chair welcomed everyone to the pre-bid conference for the Supply, Delivery, Installation, Testing and Commissioning of One (1) Item Brand New Air-Conditioning Units for the National Bureau of Investigation (NBI). After which, Chair acknowledged the presence of the BAC members and the NBI Representative/s through video conferencing (via ZOOM).
- Chair acknowledged the presence of Abigail Morales (Deokma Eight Trading, Inc.) the only prospective bidder attending the pre-bid conference via ZOOM.
- Chair started to discuss the project requirements.
- Invitees are Manufacturers or Authorized Philippine Suppliers, Dealers or Resellers for the Supply, Delivery, Installation, Testing and Commissioning of One (1) Item Brand New Air-Conditioning Units.
- Chair informed that to be able to participate in this bid project, the prospective bidder must have completed a Single contract of similar nature within the last five (5) years from the date of submission and receipt of bids amounting to at least fifty percent (50%) of the ABC of the item being bid.

Similar contract shall mean **“Supply and Delivery of Air-conditioning Units”**.

- **Completion Period per Item:** Within Ninety (90) calendar days after receipt of Notice to Proceed.

**Delivery and Installation Sites:** *NBI Clearance Building, United Nations Avenue, Ermita, Manila.*

- Chair explained that the first part of the Bidding Documents is the Instructions to Deokma which should be read by the prospective bidder at their own good time. What will be discussed in this pre-bid conference are the documents that are required to be submitted on Bid Opening Day;
- Chair started to discuss the Envelope System:
  - **Envelope System:** The system of submission is a two envelope system wherein Envelope 1 will contain the eligibility and technical documents and Envelope 2 will only contain the Financial Bid.

- **Number of Copies:** All documentary submission must come in three sets. These will be placed in 3 folders marked: "original", "duplicate" and "triplicate".
- **Sealing/Markings:** The two envelopes will then be placed in a master envelope. The master envelope will then be sealed and marked in accordance with the instructions stated in *Clause 20.3 and 23.4* in the Bidding Documents.

**ENVELOPE I – ELIGIBILITY & TECHNICAL DOCUMENTS**

Class "A" Eligibility Documents	Chair's Instructions				
SEC/DTI Registration Certificate	<p><b>For Corporation</b>, submission will be the SEC Registration Certificate.</p> <p><b>For the Sole Proprietorship</b> a copy of valid and current DTI business registration; and</p> <p><b>For Cooperatives</b> a copy of valid and current Cooperative Development Authority (CDA)</p>				
Business Permit issued by the city or municipality where the place of business is located OR the equivalent document for Exclusive Economic Zones or Areas.	<p>Deokma must submit 2020 Mayor's Permit.</p> <p>In case of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the Deokma has applied for renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as post-qualification requirement.</p>				
Valid and Current Tax Clearance	<p>Deokma must submit their valid and current Tax Clearance per Executive Order 398 and Revenue Memorandum Order No. 46-2018.</p> <p>Chair informed the Deokma that PITC does not accept any provisional Tax Clearance, renewal certificate or claim stub because the GPPB has already issued a ruling that only the Tax Clearance itself is acceptable.</p> <p>Chair advised Deokma to only transact with legitimate employees of BIR.</p>				
Audited Financial Statements for 2018 and 2017	<p>Submission will be the 2018 and 2017 Audited Financial Statements comprising of:</p> <ul style="list-style-type: none"> <li>a) Independent Auditor's Report;</li> <li>b) Balance Sheet; and</li> <li>c) Income Statements</li> </ul> <p>Each of the above statements must have stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions.</p> <table border="1" data-bbox="655 1615 1513 2074"> <thead> <tr> <th data-bbox="655 1615 1086 1653">Deokma's Query</th> <th data-bbox="1091 1615 1513 1653">Committee's Reply</th> </tr> </thead> <tbody> <tr> <td data-bbox="655 1653 1086 2074"> <p>Kasi po mayroon pong stamped received for Independent Auditor's Report; Balance Sheet; and Income Statements. In the previous Ma'am kaya kami nag fail kasi yung Statements walang stamped received. So, what happen during last bid, we were able to get it stamped received, kaya lang yung recent namin ngayon na 2018 and 2019 AFS is wala siyang</p> </td> <td data-bbox="1091 1653 1513 2074"></td> </tr> </tbody> </table>	Deokma's Query	Committee's Reply	<p>Kasi po mayroon pong stamped received for Independent Auditor's Report; Balance Sheet; and Income Statements. In the previous Ma'am kaya kami nag fail kasi yung Statements walang stamped received. So, what happen during last bid, we were able to get it stamped received, kaya lang yung recent namin ngayon na 2018 and 2019 AFS is wala siyang</p>	
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stamped received kasi from online application po siya. Although, we have documents kumbaga certifying us na okay naman po yung nai-submit namin.

Vice-Chair: May I ask the Bidder if they have already filed the PhilGEPS, if they did, the PhilGEPS Certificate will do.

Chair: Because in lieu of those 4 documents, instead of submitting each of them, you can just submit your valid and current PhilGEPS Certificate of Registration Platinum Membership. But you have to submit Annex A as well, which list down all the documents that you have submitted with PhilGEPS. These includes the Mayor's Permit, Tax Clearance, and the Audited Financial Statements. What Atty. Guese (Vice-Chair) is saying is, if your PhilGEPS Certificate of Registration is already based on your 2019 Audited Financial Statements then, that would suffice. You don't even need to submit the previous documents that are enumerated. Of course, if there are other documents here that have since lapse, like for instance, Tax Clearance, then you have to submit the valid and current Tax Clearance together with your Certificate of PhilGEPS Registration Platinum Membership.

Understood Ma'am.

**The Committee will issue a Supplemental Bid Bulletin that the Audited Financial Statements will be change to 2019 and 2018.**

Valid and Current PhilGEPS Certificate of Registration and Membership (Platinum Registration).

If a Deokmas is already a PhilGEPS Platinum Member he can submit the Platinum Membership Certificate together with the Annex "A". The Platinum Membership will substitute for the four (4) eligibility documents enumerated earlier.

However, if any of the documents listed in "Annex A" of the certificate has expired Deokma must submit the valid and current one.

	Chair emphasized that any documents that have expired, the valid and current document together with the PhilGEPS Certificate must be submitted.
<b>Annex I</b> all ongoing government and private contracts (including contracts awarded but not started), if any whether similar or not in nature and complexity to the contract to be bid	Chair's instructions to Deokma with respect to this document is: <ul style="list-style-type: none"> <li>• Form "Annex I" is already provided in the Bidding Documents. Deokma to use Annex I;</li> <li>• Deokma to provide the information called for;</li> <li>• Additional sheets can be used for as long as the authorized representative signs the last page.</li> </ul>
<b>Annex I-A</b> Statement of Single Largest Completed Contract of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC of the item being bid.  "Similar" contract shall mean Supply and Delivery of Air-conditioning Units	<ul style="list-style-type: none"> <li>• A form is again provided;</li> <li>• Deokma to supply the data or information required in the form and to attach any of the following documents: <ol style="list-style-type: none"> <li>a) End User's Acceptance</li> <li>b) Copy of Official Receipt;</li> <li>c) Sales Invoice with Collection Receipt (<i>They go together</i>)</li> </ol> </li> </ul>
Net Financial Contracting Capacity (NFCC)	<p><b>For NFCC</b></p> <ul style="list-style-type: none"> <li>- A form is provided for as <b>Annex II</b>;</li> </ul> <p>As the sample form was flashed on the screen, Chair's instructions is for Deokma to supply the necessary details as required. A formula is already provided for the Deokma to come up with the NFCC.</p> <p>The NFCC must be at least equal to the total ABC of the Item being bid for.</p> <p>In case Deokma does not want to submit the NFCC, they have an option to submit <b>Committed Line of Credit</b>, issued by a local commercial/Universal Bank.</p> <p><b>FOR COMMITTED LINE OF CREDIT (CLC)</b> - A sample form is provided for as <b>Annex II-A</b>;</p> <p>CLC must be at least equal to <b>ten percent (10%)</b> of the ABC of the project issued by a Local Universal or Local Commercial Bank. The amount of the committed Line of Credit.</p> <p>Chair reminded the Deokma that the Committee does not accept any CLC issued by a Rural Bank or Savings Bank.</p>
<b>Annex III</b> Class "B" Document: (For Joint Venture)	Since Bidders will not enter a Joint Venture, Chair did not discuss the details. Just in case Bidders want to participate as Joint Venture, the details are found on pages 34-36.
<b>Technical Documents</b>	<b>Chair's Instructions</b>
<b>Annex IV</b> Bid Security	Chair enumerated the types of Bid Security acceptable to PITC. These are: <ol style="list-style-type: none"> <li>a. <b>Bid Securing Declaration</b> <ul style="list-style-type: none"> <li>- A form is provided for as <b>Annex IV</b>;</li> </ul> </li> </ol> <p>Deokma should use the form provided by PITC because it is complete in contents.</p>

In order not to miss out on anything, Chair advised Deokma to photocopy the form or scan it, and then have the authorized representative sign the form.

**b. Cash or Manager's Check** issued by the local commercial/universal bank equivalent to at least 2% of the ABC issued by a Local Universal or Local Commercial Bank.

**c. Bank Guarantee/ Bank draft or Irrevocable LC** equivalent to at least 2% of the ABC; OR

**d. Surety Bond** callable upon demand equivalent to at least 5% of the ABC.

In case Deokma will opt for a Surety Bond, Deokma has to submit a Certification from the Insurance Commission that the bonding company is authorized to issue Surety Bond. In addition to this, the Surety Bond should contain all the 14 grounds for the forfeiture of the Bid Security and it be written on Bond Itself.

Chair advised Deokma to show the 14 grounds to their bonding company so that the latter can include or type them on the copy of the bond itself.

The fourteen (14) grounds is found in Clause 12.1 (b) (i) (c) (3) (i) to (xiv) of the Bid Data Sheet.

**Annex V**  
Duly signed and completed Technical Bid Form (4 pages)

As the Technical Bid Form was flashed on the screen Chair's instructions are as follows:

- There is an instruction on the top most part of the form that states "Please use this Bid Form. Do not retype or alter";
- Deokma to put the word "Comply" on all the line item on the column "Bidder's Statement of Compliance";
- Deokma to indicate the Brand and Model number of the equipment being offered.
  - a. 7.5 Tonner Floor Mounted Non-inverter ACU
  - b. 5.0 Tonner Floor Mounted Inverter ACU
  - c. 3.0 Tonner Floor Mounted Inverter ACU
  - d. 2.0 HP Wall Mounted inverter ACU
  - e. 1.0 HP Wall Mounted Inverter ACU

All pages must be signed by the company's authorized representative.

Chair reminded Deokma, that if there are any blanks left out unfilled, the TBF will fail because it will mean that Deokma cannot comply with the technical specifications.

**Annex V-A**  
Terms of Reference (3 pages)

- Deokma's authorized representative/s to sign the "Conforme" box provided on all pages.

Product Brochure and/or Technical Data Sheet

Deokma to submit Product Brochure and/or Technical Data Sheet of the brand/model of the following item/s being offered showing compliance to the technical specifications.

Item No.	Description
One (1) Lot Brand New Air-Conditioning Units consist of the following:	
1	7.5 Tonner Floor Mounted Non-inverter ACU
2	5.0 Tonner Floor Mounted Inverter ACU

	<table border="1"> <tr> <td>3</td> <td>3.0 Tonner Floor Mounted Inverter ACU</td> </tr> <tr> <td>4</td> <td>2.0 HP Wall Mounted Inverter ACU</td> </tr> <tr> <td>5</td> <td>1.0 HP Wall Mounted Inverter ACU</td> </tr> </table>	3	3.0 Tonner Floor Mounted Inverter ACU	4	2.0 HP Wall Mounted Inverter ACU	5	1.0 HP Wall Mounted Inverter ACU		
3	3.0 Tonner Floor Mounted Inverter ACU								
4	2.0 HP Wall Mounted Inverter ACU								
5	1.0 HP Wall Mounted Inverter ACU								
<b>For Manufacturers:</b>	<p>Submission of a Certification that Deokma is a Fabricator/Manufacturer per <b>Annex V-B</b>.</p> <ul style="list-style-type: none"> <li>• Transpose the form in Manufacturer's Letterhead;</li> <li>• Fill all the required information;</li> <li>• Signed by the manufacturer's authorized representative.</li> </ul>								
<b>For Suppliers, Reseller, Distributors or Dealer:</b>	<p>Submission of a valid and current Certificate of Distributorship/Dealership/Resellership of the item offered, issued by the principal or manufacturer of the product (if Deokma is not the manufacturer). If the certificate is not issued by the manufacturer, Deokma must also present an appropriate document showing the relationship between the manufacturer and the issuing company.</p> <p>If the certificate is in foreign language other than English, it must be accompanied by a translation of the document in English. The documents shall be translated by the relevant foreign government agency, the foreign government agency authorized to translate documents, or a registered translator in the foreign bidder's country; and shall be authenticated by the appropriate Philippine foreign services establishment/post or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines.</p>								
List of Authorized Service Center/s within Metro Manila	<p>Deokma to submit a List of Authorized Service Center/s within Metro Manila (with available spare parts, indicating address, telephone &amp; fax numbers, email address and contact person).</p> <p>In the event of closure of business, termination of franchisee/ service center, the supplier shall notify the NBI and PITC accordingly of the new service centers with telephone numbers and address who can provide the needed parts, supplies and service;</p> <table border="1"> <thead> <tr> <th>Deokma's Query</th> <th>Committee's Reply</th> </tr> </thead> <tbody> <tr> <td>For the list within metro manila, is there a certain number like, at least 20 contractors?</td> <td></td> </tr> <tr> <td></td> <td>None. It just says list of authorized service center. In fact, if your company itself a service center then, you should put your name there.</td> </tr> <tr> <td>Okay, Ma'am.</td> <td></td> </tr> </tbody> </table>	Deokma's Query	Committee's Reply	For the list within metro manila, is there a certain number like, at least 20 contractors?			None. It just says list of authorized service center. In fact, if your company itself a service center then, you should put your name there.	Okay, Ma'am.	
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Okay, Ma'am.									
Copy of valid and current ISO Certification	Submission of a Copy of valid and current ISO Certification of the Manufacturer issued by an independent certifying agency.								
Duly Signed and Notarized Affidavit of Site Inspection	<p>Chair instructions are as follows:</p> <ul style="list-style-type: none"> <li>• A form is provided for as <b>Annex VI</b>;</li> <li>• Deokma has to go the NBI to inspect the Site;</li> <li>• Fill all the required information;</li> <li>• The form must be signed by the authorized representative and notarized.</li> </ul>								

<p><b>Annex VII</b> Certificate of Performance Evaluation</p>	<p>The Committee wants to make sure that Deokma has a good record with their client. As such, Deokma has to go back to their client which they identified in Annex I-A as the single largest completed contract client.</p> <p>Deokma to present this form to their client and request the SLCC to transpose the form in their letterhead and then rate the Deokma. The rating should be at least <b>Very Satisfactory</b>.</p> <p>Chair emphasized that the form must be in the company letterhead of the Deokma's Single Largest Completed Contract Client.</p> <p>To signed by the Deokma's authorized representative.</p>
<p>Proof of Authority of the Designated Representative</p>	<p>Submission of a Proof of Authority of the Deokma's Authorized Representative:</p> <ul style="list-style-type: none"> <li>a) For Sole Proprietorship submission of Duly Notarized Special Power of Attorney;</li> <li>b) For Corporation, Cooperative, or the Members of the Joint Venture submission of Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.</li> </ul> <p>In the case of Unincorporated Joint Venture each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate evidencing the authority of the designated representative/s.</p> <p>Once again, Chair advised Deokma to check the wordings. In case the Board appoints more than one person, it is safe that it be worded "any of the following" or "or" so that even only one person can bind the company.</p> <p>However, if not stated this way, then the Committee will look for all the names and signatures of the persons named in the Secretary's Certificate. And if one signature is missing, the submission is non-compliant and will fail.</p>
<p><b>Annex VIII</b> Omnibus Sworn Statement (OSS)</p>	<p>Chair informed that the OSS is standard in all government biddings.</p> <p>Chair advised Deokma to use the form that PITC provided in this Bidding Document.</p> <p>The form must be copied verbatim. But to be sure that nothing is missed out, Chair suggested that the form just be scanned or photocopied and then filled up.</p> <p>On the "I/We", the name of the authorized representative named in the Secretary's Certificate will appear on the line.</p> <p>All blanks must be filled up, appropriate boxes must be ticked off.</p> <p>On the Authority of the Designated Representative, the portion: <u>Name, Title and Specimen Signature</u> must be filled up.</p> <p>All statements from "a" to "h" must be complete.</p> <p>The last page must be signed by the authorized representative.</p>

## ENVELOPE 2 – FINANCIAL ENVELOPE

<p><b>Financial Bid Form (Annex IX)</b></p>	<p>Envelope 2 will contain the Financial Bid of Deokma. Chair's instructions are as follows:</p> <ul style="list-style-type: none"> <li>• There is an instruction on the topmost part of the form that states "Please use this Bid Form. Do not retype or alter";</li> <li>• Deokma has to indicate the bid amount both in figures and in words in the Financial Bid Form;</li> <li>• Forms to be signed by the Deokma's authorized representative</li> </ul> <p>Chair explained that the Financial Bid Form cannot be retyped. It may be photocopied for purpose of the other 2 copies required.</p>
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- Chair opened the floor for questions/clarifications. Details are below:

Deokma's Queries	Committee's Reply
Ma'am may I know the details of the Site Inspection?	
	<p><b>Contact Person on Site Inspection:</b></p> <p><b>Name: Jay James Arroyo</b>  <b>Contact No: 0917-159-9088</b>  <b>Address: NBI Clearance Building, United Nations Avenue, Ermita, Manila</b>  <b>Mondays-Fridays (8:00AM-4:00PM)</b></p>
Regarding the AFS Ma'am, in case, you have to issue a Supplemental Bid Bulletin that you will require 2018 and 2019, applicable na po yung PhilGEPS Certificate namin?	
	<p>Yes, isa-submit mo lahat including Annex A. First, this has to be current and valid. Second, yung Annex A mo lahat ng documents mo dapat current and valid at the time of bid submission and opening. Ngayon kung nai-submit mong AFS ay 2019 that has been submitted to PhilGEPS, pwede na yun.</p>
Pag sinubmit po yung Bidding Documents namin kasama padin po yung 2019 and 2018 AFS?	
	<p>Hindi na, as stated in the Bid Data Sheet on page 33. Pwede mong isubmit lahat yung apat na nire-require namin including the SEC, Mayor's Permit, Tax Clearance and the AFS "OR" you can submit the PhilGEPS Certificate of Registration. Provided kung may nag-expire doon, kailangan isubmit mo yung valid and current document. Like, kung expire na yung Tax Clearance, you have to submit the valid and current Tax Clearance.</p>
Okay, Ma'am.	
	Any other question?
Hindi na po tayo nag-require ng branches from overseas certain countries?	
	<p>Yes Ma'am. Inalis na po, but you need to submit the valid and current of the ISO Certificate of the manufacturer.</p>
Yes, Ma'am. Thank you.	
	Alright, thank you and good luck.



### Chair's Instructions

Chair stated that Bidders should write all their queries/concerns to the BAC Chair which may be sent through email or fax. The BAC will reply through a Bid Bulletin which will be posted in the PhilGEPS and PITC website.

Just a reminder that there are times that we answer some questions from the Bidder during Pre-Bid Conference. However, it's not official until you put your concern in writing because if there's going to be any changes in the bid requirement just wait for the Bid Bulletin to officially confirm what is said in the Pre-Bid Conference.

Let me give you some tips, please fill in all the blank and review your documents well, where you need to sign, please sign. Make sure that your Secretary's Certificate is clear on the indent whether only one signatory is required or several signatories and make sure it matches the signature on each of your documents. Again, if there are any erasures, please counter sign the erasures.

When you pay for the Bidding Documents, we will give you a whole set. You can download for purposes of already reviewing the requirements. You can download for purposes of having advance copy of the forms. Remember, you must pay for the Bidding Documents before you drop your bids.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

1) Cash Payment

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM

OR

2) Cash Deposit

Interested Bidders may send a letter request for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at [myette.elima@pitc1973.onmicrosoft.com](mailto:myette.elima@pitc1973.onmicrosoft.com). Thereafter, proof of payment must be emailed back to the BAC Secretariat for verification purposes.

### OTHER MATTERS:

- Deokma must sign or initial each and every interlineation, erasure, overwriting and correction made on their bids. Failure to do so shall result in the invalidation and rejection of their bids.
- **For questions/clarifications:**

CHAIR

Bids and Awards Committee I

Philippine International Trading Corporation (PITC)

5<sup>th</sup> Flr, NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City

Email: [chairbac1@pitc.gov.ph](mailto:chairbac1@pitc.gov.ph)

Telefax: 8892-2149

Note: Maximum size of email with attachment is six (6) MB only

### BID SCHEDULE:

- Deckma can send queries/concerns via email until **24 August 2020 (Monday)**.
- The Bid Opening is scheduled on **03 September 2020 (Thursday, 10:00am)**.


### ADJOURNMENT:

- There is no other matter discussed, the pre-bid conference was adjourned at 2:50pm

MINUTES TAKEN BY:

  
**MA. VERONICA A. MORALES**  
Head, BAC-I Secretariat  
KDC

APPROVED BY:

  
**CHRISTABELLE P. EBRIEGA**  
Chairperson, BAC-I

## **BAC1 Secretariat**

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**From:** Abigail Morales <[abigail.morales2050@gmail.com](mailto:abigail.morales2050@gmail.com)>  
**Sent:** Tuesday, 18 August 2020 9:45 pm  
**To:** BAC1 Secretariat  
**Subject:** Request for Zoom Link Password for Pre-bid Conference GPG-B1-2020-220 3RD REBID  
**Attachments:** Proof of identity.jpeg

Good day, BAC Secretariat of PITC.

Below are my details for the request to join the Pre-bid Conference for Supply, Delivery, Installation, Testing and Commissioning of One (1) Lot Brand New Air-Conditioning Units For The National Bureau of Investigation GPG-B1-2020-220 3RD REBID

**Name of Project:** Supply, Delivery, Installation, Testing and Commissioning of One (1) Lot Brand New Air-Conditioning Units For The National Bureau of Investigation

**Bid Reference No:** GPG-B1-2020-220 3RD REBID

**Activity:** Pre-bid Conference

**Company Name:** Deokma Eight Trading Inc.

**Address:** #25 SE Baltao Compound, Ortigas Ext., Taytay Rizal

**Name of Representative:** Abigail Morales

**Contact No.:** 09189456038

**Email Address:** [abigail.morales2050@gmail.com](mailto:abigail.morales2050@gmail.com)

**Scanned or photo of proof of identity:** please see attached picture

Best regards,

**Abigail Morales**

Sales Representative

t: (+632) 660 5540

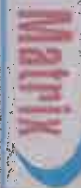
m: (+639) 189456037

e: [abigail.morales2050@gmail.com](mailto:abigail.morales2050@gmail.com)

**Deokma Eight Trading Inc.**

#25 SEBaltao Comp. Ortigas Ave., Ext. Taytay Rizal, Philippines 1920

GEORGINA EIGHT TRADING INC.



**ABIGAIL RITZ MORALES**  
Sales Representative

Employee No. 2018-0696  
Issued On 2018.12.2018  
Expires On 2022.12.2018

**HASS OFFICE:**  
RUE DE LA SERRAVALLE 1153/1161 - Casca  
M. U. QUEBEC DE CASSEBOISSE 4200000  
TEL: (514) 350-3340 / 350-1009

GEORGINA EIGHT TRADING INC.



# ATTENDANCE SHEET

## PRE-BID CONFERENCE (Bid Ref. No. GPG-B1-2020-220 3rd Rebid) - VIA ZOOM VIDEO CONFERENCE (Previous Bid Reference Nos. GPG-B1-2019-236, GPG-B1-2019-451 Rebid & GPG-B1-2019-569 2nd Rebid) SUPPLY, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF ONE (1) LOT BRAND NEW AIRCONDITIONING UNIT

FOR THE NATIONAL BUREAU OF INVESTIGATION (NBI)  
 20 August 2020, 3:00 P.M., 5/F Conference Room, Philippine International Trading Corporation (PITC)  
 NDC Building, 116 Tordesillas Street, Salcedo Village, Makati City

### BIDS AND AWARDS COMMITTEE (BAC) I - [GOVERNMENT PROCUREMENT GROUP PROJECT]

Regular Members	Gender	Signature	Technical Working Group	Gender	Signature
1) Christabelle P. Ebriega	F		1) Elena E. Romero	F	
2) Atty. Ma. Gudelia C. Guese	F		2) Katrina B. Alba	F	
3) Myra Chitella T. Alvarez	F		3) Jinky C. Apolinar	F	
4) David A. Inocencio	M		4) Rhoneil O. Bautista	M	
5) Joel S. Rodriguez	M		5) Maria Victoria S. Castillo	F	
6) Irene G. Alayon	F		6) Jacky C. Crispino	M	
7) Atty. Mitchell Arthur R. Magdaong	M		7) Erika April C. Guycoa	F	
8) Atty. Dennis S. Slyhian	M		8) Kriss Ann S. Hizon	F	
			9) Fe B. irenea	F	
			10) Maria Eda I. Maningat	F	
			11) Verna Liza DV. Maramot	F	
			12) Gel Cyrell Y. Tallada	F	
			<b>Secretariat</b>		
			1) Ma Veronica A. Morales	F	
			2) Jane C. Arcilla	F	
			3) Ana DG. Asprec	F	
			4) Ma Teresa S. Elima	F	
			5) Mirasol S. Ninobla	F	
			6) Ma. Irissa G. Ordillano	F	
			<b>Observers</b>		
			1) Atty. Mark Bryan A. Dela Cruz	M	
			2)		

#### End-Users

- 1) Jay James Arroyo
- 2) Atty. Joshua Paul Capiral
- 3)
- 4)
- 5)
- 6)

#### Account Officer

- 1) Gel Cyrell Y. Tallada
- 2)

1) Atty. Mark Bryan A. Dela Cruz      M      (NP-ITSG)  
 2)

