



INVITATION TO BID

SUPPLY, DELIVERY AND INSTALLATION OF ONE (1) LOT CONSISTING OF NINETY THREE (93) SETS STAINLESS STEEL SIGNAGE FOR VARIOUS NATIONAL CHILD DEVELOPMENT CENTER (NCDC) OF THE EARLY CHILDHOOD CARE AND DEVELOPMENT COUNCIL (ECCDC)

Bid Reference No.: GPG-B1-2020-109

Approved Budget for the Contract: ₱ 10,050,231.00

1. The **Philippine International Trading Corporation (PITC)** and the **Early Childhood Care and Development Council (ECCDC)** intend to apply the sum of **PESOS: Ten Million Fifty Thousand Two Hundred Thirty One & 00/100 (₱10,050,231.00)** being the Approved Budget for the Contract (ABC) to payment under the contract for the Supply, Delivery and Installation of One (1) Lot Consisting of Ninety Three (93) Sets Stainless Steel Signage for Various National Child Development Center (NCDC) of the Early Childhood Care and Development Council (ECCDC):

Item No.	Description	Qty	ABC (₱) (VAT Inclusive)		Funding Source	Cost/Price of Bid Documents (₱)
			ABC per Area	Total Price		
One (1) lot consisting of 93 sets Stainless Steel Signage as follows:						
1	North Luzon Area	29 sets	2,793,338.00	10,050,231.00	PITC AR No. 0942 dated 10/7/2019 and PITC AR No. 1139 dated 1/3/2020	10,000.00 (Cash Payment OR Cash Deposit)
2	South Luzon Area	8 sets	890,096.00			
3	Visayas Area	33 sets	3,744,015.00			
4	Mindanao Area	23 sets	2,622,782.00			
Bid Security:		<ul style="list-style-type: none"> • Bid Securing Declaration • Cash or Cashier's/ Manager's Check* equivalent to at least 2% of the ABC • Bank Guarantee/ Bank draft or Irrevocable Letter of Credit to at least 2% of the ABC* • Surety bond callable upon demand to at least 5% of the ABC** 				

*Only those issued and confirmed by a Local Universal or Local Commercial Bank

**Must be callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such bond

Each set shall be composed of the following:

- Stainless Steel Cutout Letters for "National Child Development Center";
 - Stainless Sheet Logo for "Early Childhood Care & Development"; and
 - Stainless Steel Cut out Letters for "ECCD COUNCIL".
2. PITC and ECCDC now invite bids from local fabricators/manufacturers for the One (1) Lot Consisting of Ninety-Three (93) Sets Stainless Steel Signage (hereafter referred to as GOODS).
 3. The bidding is open to Filipino citizen/sole proprietorships, partnerships, or organization with at least sixty percent (60%) interest or outstanding capital stock belonging to citizen of the Philippines.



4. A prospective Bidder must have completed a Single contract of similar nature within last five (5) years amounting to at least fifty percent (50%) of the ABC of the item being bid.

Similar contract shall mean “signages or metal works”.

5. **Project Completion Period:** Within Sixty (60) calendar days upon receipt of Notice to Proceed. Delivery/Installation Sites per **Annex V-A3**
6. Open competitive bidding procedures will be conducted using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) 9184, otherwise known as the “Government Procurement Reform Act”. All particulars relative to this bidding including Eligibility Checking, Bid Security, Evaluation and Post-Qualification Procedures and Award of Contract shall be governed by **R.A. 9184** and its **2016** Revised IRR.
7. The complete set of Bidding Documents may be acquired by interested bidders from Monday to Friday between 9:00AM to 2:00PM upon payment of a non-refundable fee as indicated above and look for the following BAC Secretariat:

Monday	Jane Arcilla / Veronica Morales
Tuesday	Veronica Morales
Wednesday	Jane Arcilla / Veronica Morales
Thursday	Irissa Ordillano
Friday	Irissa Ordillano

It may be also downloaded free of charge from the website of the PhilGEPS and the PITC website. However, only those who have paid the cost of Bidding Documents at least one (1) day before the submission of their bids will be allowed to bid.

Bidders may pay for the cost of Bidding Documents thru any of the following modes of payment:

1) Cash Payment

PITC Cashier will be available from Tuesday to Thursday between 10:00 AM to 2:00 PM;

- OR -

2) Cash Deposit

Interested Bidders may send a request letter for Bank Details to the BAC Secretariat c/o Ma. Theresa Elima at myette.elima@pitc1973.onmicrosoft.com. Thereafter, proof of payment must be emailed back to the BAC Secretariat.



8. The **Schedule of Bidding Activities** shall be as follows:

ACTIVITIES	TIME	VENUE/MODE
1) Issuance of Bidding Documents	9:00 AM to 2:00 PM only Mondays to Fridays starting 16 September 2020	3/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
2) Pre-Bid Conference	23 September 2020, Wednesday, 3:00PM	Via Video conference**
3) Submission of Bid Documents*	26 October 2020, Monday, 3:00PM <i>*Late Bids shall not be accepted.</i>	3/F NDC Building, 116 Tordesillas St., Salcedo Village, 1227 Makati City
4) Bid Opening	26 October 2020, Monday, 3:00PM	Via Video conference**

****Only two (2) representatives per bidder shall be allowed to participate in the Zoom Conference.**

In line with the precautionary health measures being adopted by the agency, interested bidders may join the Pre-Bid Conference via video-conference (Zoom) and advised to send their request for Zoom Link Password to the **bac1secretariat@pitc1973.onmicrosoft.com** with the following information together with proof of identity of the attendee **a day before** the scheduled conference.

1. Name of Project
2. Bid Reference
3. Activity
4. Company Name
5. Address
6. Name of Representative [maximum of two (2)]
7. Contact Nos.
8. Email Address (to which all communications from the Bids and Awards Committee shall be sent)
9. Scanned Copy or Photo of Proof of Identity (pls attach):

However, only bidders who purchased the bidding documents may join the **Opening of Bids** and send their request for Zoom Link Password to the **bac1secretariat@pitc1973.onmicrosoft.com** with the above information together with proof of identity of the attendee **a day before** the scheduled conference.

For the **Pre-Bid Conference**, bidders are encouraged to send their authorized technical representatives or personnel who are familiar with the bid requirements and who will prepare the documents for the bidder. **Only the pre-registered representatives/personnel/s shall be allowed to attend during zoom meeting.34**

9. Interested bidders may obtain further information from the BAC Secretariat *by sending their queries via e-mail at bac1secretariat@pitc1973.onmicrosoft.com* starting 16 September 2020. **However, any queries relative to the contents of the bidding documents and the project requirements can only be made by suppliers not later than ten (10) calendar days prior to the Submission and Opening of Bids.**



10. PITC reserves the right to accept or reject any bid proposal, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

(SGD)PITC BIDS AND AWARDS COMMITTEE I

Posting of Invitation to Bid and Bidding Documents on 16 September 2020 @ PhilGEPS, PITC Bulletin Board